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**HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
January 21, 2004
4:00 – 5:30 PM**

AGENDA

5/5 s, and Announcements



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Committee: Revise as Necessary

ables for Prevention Programs With Positives

Committee: CARE Council and Community Members

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Next Meeting???

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San Francisco

HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
January 21, 2004
4:00 – 5:30 PM

AGENDA

1. Welcome, Introductions, and Announcements
2. Public Comment
3. Review Objectives for Committee: Revise as Necessary
4. Discuss Guiding Principles for Prevention Programs With Positives
5. Membership of the Committee: CARE Council and Community Members
6. Elect Chair(s)
7. Set Regular Meeting Time
8. Plan Evaluation Procedure
9. Adjournment

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**HIV PREVENTION PLANNING COUNCIL (HPC)
PREVENTION WITH POSITIVES (PWP) COMMITTEE**

Action Minutes from Meetings:

January 21, 2004

Member Present: Keith Folger, Thomas Knoble, Eric Brown, Matt Blanchard, Aaron Cohen, Edward Byron, Tae-Wol Stanley

Care Council: Brad Hume, Darnell Durio, Jo McMurray, Russ Zellers, Eric Ciasullo

Members Absent: Ken Pearce, Barbara Adler, Janetta Johnson

Professional Staff: Vincent Fuqua (HPS), Dara Coan (Harder & Co.)

Public Present: Eddie Murphy

1. Welcome and Announcements

- Ed welcomed everyone.
- Ed and Keith are interim Co-Chairs.
- Dara announced leaving.

2. Public Comments

- None

3. Objectives

- Discuss next meeting

4. Finalize Guiding Principles

- Discuss next meeting

5. Membership

- 10 HPPC members
- Equal slots open for CARE Council and Community Members (n=10)
- Committee will max out at 20 people
- Vincent asked those CARE Council and Community Members here today to fill out the community member form.
- Q: Is Janetta on this committee?
- Ken Pearce will "count" as one of the 10 HPPC members, even thus he is on CARE council.
- Q: Is it possible to get more CARE Council members to participate?
- Brad stated probably not. They would designate 4 members.
- Will this committee count as committee requirement for CARE council members? Not decided yet. This committee is not equal priority to other CARE council work. It raises lots of issues – needs discussion.
- Keith pointed out we want community members too, not just CARE Council members.
- Brad noted there is an announcement out to CARE Council members for other wishing to participate.
- Dara suggested setting a deadline for community member's applications.
- Ed pointed out a need to include the people who have already participated.

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- The meeting schedule will be decided today and that will be binding (Ed).
- Vincent pointed out that community members cannot vote until Steering approves them.
- Thomas asked how could we get more people to apply?
- Brad – CARE council will forward 5-8 new members by March 1 to May for approval. They may be interested in this committee. Brad doesn't think that more than 1-2 more CARE Council members will want to be members.
- Tae Wol said – Let's set an application deadline and focus on recruitment of community members (not CARE Council).
- Tae Wol moved [motion] – set up deadline to be one week before next meeting and recruit committee members between now and then.
- Ed suggested to take one person from each org. – not multiple representations from one org.
- Thomas seconded.
- Thomas disagrees with deadline – could review new applicants each member and not close it.
- Tae Wol agreed.
- Joe restated – by week before next meeting, we'll take applications, rec. to Steering and then review applications on an organization basis until slots are filled.
- Brad doesn't want us to have unrealistic expectations about CARE involvement.
- Brad doesn't know if he will apply to be on the committee because of multiple meetings. he needs to go to and other responsibilities.
- Brad believes that prevention and CARE councils will join as one in next 3-4 years and this is one step. He supports this effort.
- Ed noted it will be a positive, collaborative effort.
- Matt wants to know if we will really find 10 other people.
- Ed pointed out we need 1 parity, 2 to cap it at 20 people total. It's not that it needs to be 50/50.
- Everyone agrees ongoing application process.
- Tae Wol amended the motion to what Joe said earlier (see*).
- Thomas seconded and called the Q
- Yes- unanimous.
- Thomas – one of group goals should be to have a recruitment process.
- Possible goal: get CARE council to approve this committee for their requirement.
- Brad and Joe need to fill their own committees first.
- Matt wants to ensure this committee keeps CARE Council informed. There should be a CARE Council liaison designated.
- Brad – Tracey sends minutes to CARE Council, yahoo group
- Ed- HPPC will support CARE Council members to make this a "home committee."
- Brad supports this idea, i.e., for prevention to give a pitch at the meeting.
- Darnell thinks Catherine G. will do it. He doesn't think anyone will volunteer until their membership is decided. People already have 2-3 committees, they cannot do more. They will need to discuss home committee issue.
- Joe – it's important to identify a meeting time. so people know if they can participate.
- Brad – HPPC can write a pitch to send to yahoo group.
- Darnell said Ed is welcome to be there on Monday, but doesn't have to.

6. Elect Chairs

- Brad suggested maintaining interim.
- Keith said no because we need steering representatives

- Dara pointed out that one of the co-chairs could be a committee.
- Joe suggested – elect an HPPC member today, and a CARE Council member on community later.
- Ed suggested – 2 HPPC Co-Chairs – Vote today.
- Erick seconded.
- Thomas thinks it's not good for community leadership to not include CARE Ps.
- Tae Wol doesn't want to leave it open because no one might be interested and the one HPPC chair would have a lot to work until then.
- Brad – elect one tonight, one HPPC interim, replace interim with CARE community person later.
- Ed suggests 3 co-chairs – 2 HPPC, 1 CARE /Community.
- Tae Wol asked – vote on Ed's motion.
- Erick questioned whether 3 would work – Erick said we need to figure out what HPPC needs to do.
- Joe – important to state committee intentions and the collaboration of the committee. Inclusiveness and sharing responsibilities will make people feel good about it.
- Matt proposes amending motion – 2 HPPC members. Leave question open for a third at the next meeting.
- Tae Wol amended motion – elect 2 HPPC co-chairs today. At future meetings, depending on the group, we could leave options open for a third co-chair spot.
- Thomas seconded.
- Yes – unanimous.
- Ed called for nominations.
- Tae Wol nominated Ed, Thomas seconded.
- Tae Wol nominated Keith, Matt, Thomas seconded.
- Keith facilitated Ed's vote – unanimous Yes.
- Ed facilitated Keith's vote – unanimous Yes.
- Brad – point of order – encourages brushing up of Robert's Rules.
- Next agenda – issue what process (Roberts Rules?) committees wants to use.

7. Regular Meeting Time

3rd Wednesday of Month from 4:00 – 5:30 pm

Next Meeting – February 18, 2004

Location – 330A

We can revisit if necessary when other join.

8. Evaluation

Evaluation at end of meeting (paper) and quarterly discussion

Matt moves Thomas seconded. Approved unanimously.

9. Ed: meeting adjourns.

The next meeting is scheduled for Wednesday, February 18, 2004

From 4:00-5:30 pm – 25 Van Ness Avenue, Suite 330A

Minutes were taken by Dara Coan and reviewed by Vincent Fuqua, Ed Byrom and Keith Folger.

- San Francisco
**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

Prevention with Positives Committee
Wednesday, February 18, 2004
4:00 – 5:30 PM

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AGENDA

1. Welcome, Introductions, and Announcements
2. Public Comment
3. Review and Approve Minutes from 1/21/04 (Vote)
4. Report from Steering Committee/CARE Council Leadership
5. Membership of the Committee: HIV Health Services and HIV Prevention Planning Council Membership/Community Members/DPH Members and Voting/Co-Chairs (Possible Vote)
6. Review Objectives for Committee: Revise as Necessary (Possible Vote)
7. Discuss Visions and Big Ideas for Prevention With Positives Programs
8. Discuss Guiding Principles for Prevention Programs With Positives
9. Adjournment

The next meeting will be March 17, 2004 4:00-5:30 pm in
Room 330A, 25 Van Ness Ave.

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
February 18, 2004
4:00 – 5:30 PM
Minutes

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HPPC Members Present: Thomas Knoble, Barbara Adler, Matt Blanchard, Aaron Cohen, Edward Byron, Tae-Wol Stanley

HPPC Members Absent: Keith Folger, Erick Brown, Janetta Johnson, Ken Pearce

CARE Council: Joseph McMurray

Others: Brett Andrews, Positive Resource Center, Russ Zellers, Eric Ciasullo, Dara Coan (Harder + Co.).

Staff: Tracey Packer (HPS), Vincent Fuqua (HPS), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements: Tracey handed out the agenda for the meeting and the minutes for the January meeting.
2. Public Comment: None
3. Review and Approve Minutes for January 21, 2004: The minutes were voted on and approved by the committee.
4. Report from Steering Committee/Care Council Leadership:
 - At Steering Committee it was decided that the "parking lot" would be open for February and March only; the rest of the year would be devoted to working on topics that came up. There was also a brief discussion of how the parking lot works.
 - The CARE Council is discussing whether participation on Prevention with Positives qualifies as a "home" committee fulfilling part of its member's responsibility to that Council. CARE is also planning to recruit 6 or so new Council members; they will try to get some of those new members involved with the committee without them feeling overextended. Since the committee is a joint venture between the two Councils, Eric felt that if the committee wanted to do a joint outreach now would be a good time.
5. Membership of the Committee:

- Edward discussed the structure of the committee: the committee Co-Chairs thought that it should have no more than 18 to 20 members. Besides CARE and HPPC Council members it would also be good to get community applicants from organizations like Positive Resources Center, Shanti, and Asian Pacific Islander Wellness Center to join the committee. Dara suggested that the demographics of the committee should be considered. It was suggested that the committee might want to have more people that work with women and transgendered individuals; it might also need more HIV positive people.

- There was a discussion on who should be a voting member of the committee and the idea of voting quorum. The HPPC bylaws of the Council say that only one non-HPPC DPH staff person can be a voting member. This led to a discussion on how both the HIV Health Services staff (HHS) and the HIV Prevention (HPS) staff could be represented by voting. Aaron made a motion that two of the four DPH professional support staff on the committee be allowed to vote: one from HHS and one from HPS. The motion was passed by the committee and will be presented to the council Co-Chairs for final decision.

- Currently there are 9 HPPC members on the committee plus 2 voting DPH staff; with 11 voting seats taken that potentially means that the committee could accept 9 more members. The group discussed whether a deadline should be set on accepting new members or whether membership be left open; this discussion will be held over until the March meeting.

6. Review Objectives for Committee

- A list of the objectives and scope of work for the committee was given out; Dara discussed the list which included topics such as "develop guiding principles for prevention with positives".

7. Discuss Visions and Big Ideas for Prevention with Positives Programs

- The committee brainstormed a list of ideas related to HIV prevention with positive people:

1. Psychological services: 10 sessions
2. Linkage to health services at testing/counseling time
3. Access to treatment advocate for advice on special circumstances
4. Benefits counseling: finances/income/employment services
5. Enhancement/empowerment of sexual communication: facilitation of HIV issues regarding sex, needle sharing and disclosure
6. Discussion of how HAART has changed the lives of people with AIDS and its impact on prevention
7. Navigability and centralization of treatment advocacy

8. Life coaching for people with AIDS: once you have a job what next?
9. Integrated resource and referral books
10. Treatment on demand

The brainstorming ended due to time. This issue will be revisited at the next meeting.

8. Adjournment: Ed Byrom adjourned the meeting at 5:30 pm. The next meeting will be March 17, 4:00-5:30 pm.

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

Prevention with Positives Committee

Wednesday, March 17, 2004

4:00 – 5:30 PM

25 Van Ness Avenue, Suite 330A

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AGENDA

- | | |
|---|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 2/18/04 (vote) | 4:20-4:25 pm |
| 4. Report from Steering Committee/CARE Council Leadership | 4:25-4:35 pm |
| 5. Membership: Recommendation for Approval (vote) | 4:35-4:45 pm |
| 6. Finalize Work Plan and Timeline for Committee (vote) | 4:45-5:00 pm |
| 7. Integrate Guiding Principles into Scope of Work | 5:00-5:20 pm |
| 8. Plan for Next Meeting | 5:20-5:25 pm |
| 9. Evaluation | 5:25-5:30 pm |
| 10. Adjournment | 5:30 pm |

The next meeting will be April 21, 2004 4:00-5:30 pm
25 Van Ness Ave, Suite 330A

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
March 17, 2004
4:00 – 5:30 PM
Minutes

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Members Present: Thomas Knoble, Barbara Adler, Edward Byron, Tae-Wol Stanley, Keith Folger, William Blum, Janetta Johnson, Tracey Packer (HPS), Eric Ciasullo, (HHS).

Members Absent: Erick Brown, Ken Pearce, Matt Blanchard, Aaron Cohen

CARE Council: Brad Hume, Darnell Durio, Joe McMurray, Jeff Leipart

Community Member: Anthony Huynh, Brett Andrews

Professional Staff: Vincent Fuqua (HPS), Russ Zellers (HHS), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements
 - Allison announced that on March 31 and April 1 there is going to be a free technical training on PWP with people of color.
2. Public Comment
 - None
3. Review and Approve Minutes for February 18, 2004 (vote)
 - The minutes were reviewed by committee; one member suggested editing item #8 under "Visions and Big Ideas for Prevention with Positives Programs" to just state "Life coaching with people with HIV." The committee then voted to approved the minutes.
4. Report from Steering Committee/CARE Council Leadership
 - At Steering they discussed when someone is making a presentation to the Council, they should offer specific ideas on what they would like to see done related to their presentation.
 - Tracey reported that DPH bylaws state that each committee is permitted to have only one DPH-AIDS Office staff member with voting

privileges; Council Co-Chairs voted to suspend this rule thus allowing Prevention with Positives to have more than one.

5. Membership: Recommendation for Approval (*vote*)

- Tracey handed out a list with the names of everyone that has attended meetings of the Prevention with Positives Working Group or committee; she said that the March Steering meeting will be the deadline for community members to submit their application to join the committee.
- The CARE Council will not make Prevention with Positives a “home” committee of the CARE Council this year.
- The committee voted and approved the current membership of Prevention with Positives Committee.

6. Finalize Work Plan and Timeline for Committee (*vote*)

- Allison distributed a draft of the scope of work to be done by the committee. Tracey said that the scope of work draft was created with the RFP timeline in mind; new funding contracts for the DPH would start in July of 2005 and run for 18 months.
- In June the CARE Council will be presented with an update of what is going on with the Prevention with Positives Committee and a report will be made to the Integrated Services Model workgroup.
- Committee members suggested presenting the scope of work in a calendar format arranged chronologically by the month that specific tasks need to take place. A suggestion was also made to do a gap analysis of relevant information that has already been collected (by the Working Group and by Harder + Co. etc.) to determine what new information still needs to be gathered.
- A motion was made to accept the scope of work; the motion was voted on and approved by the committee.

7. Integrate Guiding principles into Scope of Work

- Allison presented a list of brainstorm ideas by the committee; the list categorized ideas by how they came up and how they could be applied.
- After reviewing the list of brainstormed ideas the committee distilled the list to seven main themes:

- a. Service Provision
- b. Communicating Sex
- c. Treatment
- d. Coordinating Services
- e. Access to Services
- f. Strategies
- g. Provider Competency

- The committee agreed to contemplate the list of ideas and then create new model for integrating the guidelines based on the ideas put forth. The committee members will e-mail to Tracey their list of model guidelines by April 5.

8. Adjournment

- The meeting concluded at 5:30 PM. The next Prevention with Positives Committee meeting is scheduled for April 21, 2004 from 4:00-5:30 PM.

San Francisco
**HIV Prevention Planning Council (HPPC)
 and HIV Health Services Planning Council**

Prevention with Positives Committee
Wednesday, April 21, 2004
4:00 – 5:30 PM
25 Van Ness Avenue, Suite 330A

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AGENDA

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1. Welcome, Introductions, and Announcements 4:00-4:10 pm
2. Public Comment 4:10-4:20 pm
3. Review and Approve Minutes from 3/17/04 (vote) 4:20-4:25 pm
4. Report from Steering Committee/CARE Council Leadership 4:25-4:35 pm
5. Review and Discuss PWP priorities and categories (vote) 4:35-5:10 pm
6. Plan for Next Meeting 5:10-5:25 pm
7. Evaluation 5:25-5:30 pm
8. Adjournment 5:30 pm

The next meeting will be May 19, 2004 4:00-5:30 pm
 25 Van Ness Ave, Suite 330A

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
April 21, 2004
4:00 – 5:30 PM
Minutes

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Members Present: Erick Brown, Ken Pearce, Thomas Knoble, Barbara Adler, Edward Byrom, Keith Folger, Matthew Blanchard, Aaron Cohen, Joe McMurray, Jeff Leiphart, Brett Andrews, Eric Ciasullo (AO), Tracey Packer (AO).

Members Absent: Tae-Wol Stanley, Janetta Johnson, William Blum.

Professional Staff: Vincent Fuqua (HPS), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker).

1. Welcome and Announcements

- Keith announced that April 29 is "Dine Out for Life," STOP AIDS Project's largest annual fundraiser.
- Ed reports that tomorrow is his last day with Westside Mental Health.
- Matthew said that he is now interning with the Magnet; tonight Magnet is having an open house. On Saturday, April 24 Magnet will be doing late night testing.

2. Public Comment

- None

3. Review and Approve Minutes from March 17 (*vote*)

- The committee reviewed the minutes and voted to approve them with two members abstaining (Ken Pearce and Aaron Cohen).

4. Report from Steering Committee/ CARE Council

- Tracey reported that Steering Committee reviewed and voted to approve the applications for two new community members to Prevention with Positives. Brett Andrews and Anthony Hunyh are now members of the committee.
- HIV prevention may lose \$1 million from its budget; they are looking at ways to handle the cuts. Since the technical assistance budget has

been reduced evaluation will now be done by Zoomerang survey. This survey is e-mailed to the committee after the meeting.

- The May 13, 2004 HPPC meeting will focus on prevention issues among injection drug users. All are welcome.
- On May 2 the CARE Council will hold a community forum at the Central YMCA; there will be another forum sometime in June. The CARE Council will have its regular council meeting on Monday, April 26 at City Hall. There was some discussion of the budget cuts that will be made to the CARE Council.

5. Review and Discuss PWP Priorities and Categories (*vote*)

- Tracey distributed a draft outline of the recommendations made by this committee categorized under headings discussed at the last meeting and finalized by the committee co-chairs. The goal is to use the draft to help create a document that establishes the goals and standards of prevention with positives programs.
- The committee members reviewed the outline and gave their reactions to it. They discussed who the target audience for PWP is; the different forms of prevention; a proper language to use to convey their message and information. Comments included: this document will develop a shared language for discussing PWP, information on community development should be included, asset-based under structural. A modular approach was discussed, indicating that different audiences need different types of documents to inform them.
- Some members suggested breaking down the document by heading and dividing the committee into different groups with each group working on one part of the outline. It was also suggested that the document needs an introduction that contextualizes the principles, includes a definition, incorporates other documents and doesn't include "shoulds." It was generally agreed that the final document will be a comprehensive outline that planners can use, and can be adapted for other audiences.
- Ed made a motion to adopt the document with the NAPWA principles incorporated into it as a draft outline and to work in small groups to flesh out each section. The motion was approved by the committee.
- Members chose which workgroup they would like to be part of. Tracey will send an e-mail to members for them to confirm their choice.

6. Adjournment

- The meeting concluded at 5:30 PM. The next Prevention with Positives Committee meeting is scheduled for May 19, 2004 from 4:00-5:00 PM.
- Reviewed by Tracey Packer, Vincent Fuqua, and Ed Byrom

— San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

DOCUMENTS DEPT.

Prevention with Positives Committee
Wednesday, June 16, 2004
4:00 – 5:30 PM
25 Van Ness Avenue, Suite 330A

JUN 11 2004

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AGENDA

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|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 4/21/04 (vote) | 4:20-4:25 pm |
| 4. Update from HPPC Steering Committee/CARE Council | 4:25-4:35 pm |
| 5. Guidance Document: Review and Discuss Underlying Principles, Service Delivery Strategies, Coordination Sections (possible vote) | 4:35-5:10 pm |
| 6. Approaches to Prevention with Positives: Discussion | 5:10-5:25 pm |
| 7. Evaluation (Zoomerang) | 5:25-5:30 pm |
| 8. Adjournment | 5:30 pm |

The next meeting will be July 21st, 2004 4:00-5:30 pm
 25 Van Ness Ave, Suite 330A

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
June 16, 2004
4:00 – 5:30 PM
Minutes

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Members Present: Edward Byrom, Keith Folger, Matthew Blanchard, Tae-Wol Stanley, Joe McMurray, Brett Andrews, Tracey Packer (AO).

Members Absent: Erick Brown, Ken Pearce, Thomas Knoble, Barbara Adler, Aaron Cohen, Jeff Leiphart, Eric Ciasullo, Anthony Huynh.

Staff: Vincent Fuqua (HPS), Allison Weston (Harder + Co.), Russ Zellers (AO), Stacy Gratton (Minute-Taker), Claudine Offer (Intern in the HIV Prevention Section).

1. Welcome and Announcements
2. Public Comment
 - None
3. Review and Approve Minutes from April 21 (*vote*)
 - The committee reviewed the minutes and voted to approve them with one member abstaining (Tae-Wol Stanley).
4. Report from Steering Committee/ CARE Council
 - The CARE Council is currently working on prioritization for next year. On June 29 they will be hosting another HIV community forum, this time at MCC; at this next forum they will attempt to keep a better balance on community impute.
 - The Steering Committee has suggested that this committee define the target population for PWP.
 - On Monday Tracey made a presentation to the CARE Council on the new HIV Prevention Plan.
 - Copies of *Fabulous Efforts, Disastrous Consequences: Stimulant use among Latino gay men in San Francisco* were given out to members of the committee.

- On July 14 the San Francisco Gay Men's Community Initiative will be holding a community forum at the LGBT community center.
5. Guidance Document: Review and Discuss Underlying Principles
 - The committee decided to review the revised documents instead of discussing individual changes. Allison will send out the entire set of sections to all members for review before the next meeting.
 6. Approaches to Prevention with Positives: Discussion
 - Russ Zellers presented an update from the ISM Advisory Group, a subgroup of the CARE Council; the group is founded on the principle that there needs to be a coordination of services between local providers. Their belief is that patient primary care should be at the center and link to other services such as mental health and out patient services etc. Collectively these combined services would be called "Centers of Excellence".
 - Prevention with Positives discussed the ISM model as well as some of the potential problems associated with it such as the difficulty in linking services. Keith questioned "would Prevention with Positives be required to link with a COE?" Members also had questions on the financial aspects of the model: "would primary care services be responsible for subcontracting with agencies?"

ISM Model Working Group (Russ)

Discussion:

- Support services are offered (especially to high need) in one place- improved coordination, providers work as a team and communicate with each other
- 7 sites: Continuum (Ward 86), TARC (Tom Waddel), etc. offer services in community with clinic staff onsite
- Primary care is center with support services (case management, peer advocacy, treatment advocacy, psychiatric/mental health, substance use outpatient tx, etc.)
- Weakness: Not enough mental health and substance use treatment
- Develop set of recommendations for HHS and Care Council
- PWP was not originally on required service list
- COE= term used for chronic disease care- conotates quality
- Has approved their guiding principles
- Wants to prioritize COEs to receive PWP funding – follows the AHP initiative-
- Resource center (non-medical model) focuses on support services (i.e. employment assistance, self efficacy, self esteem in having job-structures day)
- Different types of services meet different needs (IRRC helps some, PCM others)

- Is this tx on demand?
- Who is left out of integrated models?
- Use referrals, etc. to keep people integrated
- *** All PWP services should be linked to COEs- have to be linked but not exclusively (Keith)
- (funding silos- see DCYF policy paper)
- Tracking system- ask how they got there, how many clients are coming from COE?
- Defining what things are- if there are 100 things PWP needs, maybe we're currently doing 80% but its just not defined
- COEs are only receiving some of people (what about people with private insurance?)
- Does community know what PWP is?
- Has to be committed to case conferencing- so people can talk to each other (case management)
- Committee members felt that with the cross sharing of staff and responsibilities there would need to be a real commitment to case conferencing.

6. Adjournment

- The meeting concluded at 5:30 PM. The next scheduled Prevention with Positives Committee meeting is for July 21, 2004 from 4:00 – 5:30 PM.
- At the next meeting, the committee will continue discussion of approaches to prevention with positives. Allison will also send some target questions for members to keep in mind and to discuss later.

San Francisco
HIV Prevention Planning Council (HPPC)

Prevention with Positives Committee DOCUMENTS DEPT.

Wednesday, July 21, 2004

4:00 – 5:30 PM

25 Van Ness Avenue, Suite 330A

JUL 16 2004

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AGENDA

1. Welcome, Introductions, and Announcements 4:00-4:05 pm
2. Public Comment 4:05-4:15 pm
3. Review and Approve Minutes from 6/16/04 (*vote*) 4:15-4:20 pm
4. Update from HPPC Steering Committee/CARE Council 4:20-4:25 pm
5. Standards of Practice and Quality Assurance Practice 4:25-4:40 pm
from 2004 HIV Prevention Plan: Discuss Adoption to PWP
6. Comprehensive Framework for Prevention with Positives: 4:40-5:25 pm
Continue Discussion
 - a. Structural Interventions: Mike Shriver
 - b. PCRS/Partner Disclosure Assistance: Thomas Knoble and Charles Klein
7. Proposal to Add or Extend Meetings 5:25-5:30 pm
8. Adjournment 5:30 pm

The next meeting will be August 18, 2004, 4:00-5:30 pm
25 Van Ness Ave, Suite 330A

NOTE: All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
July 21, 2004
4:00 – 5:30 PM
Minutes

DOCUMENTS DEPT.

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Members Present: Edward Byrom, Matthew Blanchard, Joe McMurray, Brett Andrews, Tracey Packer (AO), Eric Ciasullo, Thomas Knoble, Barbara Adler, William Blum, Ken Pearce

Members Absent: Erick Brown, Aaron Cohen, Jeff Leiphart, Keith Folger, Tae-Wol Stanley, Anthony Huynh

Professional Staff: Vincent Fuqua (HPS), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker), Charles Klein (AO).

1. Welcome and Announcements

- Tracey reported that Keith Folger has accepted a position in Washington D.C. and will be leaving the Council. He planned to be at the meeting today but was not able to attend.
- The committee discussed the election of a new co-chair. Barbara nominated herself; the committee voted and unanimously approved her as PWP co-chair.
- Eric C. discussed the upcoming conference on rehabilitation and work for people with HIV that will be held in Philadelphia in October.

2. Public Comment

- None

3. Review and Approve Minutes from June 16 (*vote*)

- The committee reviewed the minutes and voted to approve them with three abstentions.

4. Report from Steering Committee/CARE Council

CARE Council:

- Bill reported that on Monday July 26 the CARE Council will be having their prioritization meeting. They are still working on their ISM model, prevention with positives will be part of it.

Steering Committee Report:

- Tracey said that it is anticipated that the prevention RFP will be released in November and proposals due in February. Prevention funding should be around \$10 million.
- Israel Nieves-Rivera gave a presentation at the HIV summit in Atlanta and part of his presentation was censored.
- Janet Collins, the Interim Director of the CDC Center for HIV/STD/TB Prevention, will be coming to visit San Francisco next week. Steven Tierney is scheduling a luncheon with her; it will be an opportunity for Council members to meet her. Steven will e-mail the details.

5. Standards of Practice & Quality Assurance from 2004 HIV Prevention Plan

- Copies of *Standards of Practice and Quality Assurance* from the 2004 HIV Prevention Plan were given out and discussed by the committee. The committee members debated, including several other topics to the list including:
 - a.) Reproductive and sexual health
 - b.) Financial assistance & benefits counseling
 - c.) Rehabilitation and employment services
 - d.) Health education
- Continuum of Care → linkages to all different types of care
- Plan doesn't mention medical care
- Adoption of plan pages would be approved with inclusion of primary medical care, reproductive and sexual health, financial assistance and benefits counseling/ advocacy, rehabilitation and employment services, health education and STD counseling, disclosure services
- Tracey suggested that instead of adding to list, add sentence that requires providers to have referral networks in place to allow clients full access to a **wide range** of prevention, medical, and other services
- It was proposed that the option of anonymous testing/services be provided when appropriate
- However, California laws regarding when providers are required to break confidentiality was raised

- Eric says there should be a list- reference services listed in plan (esp. p163) and add what is missing pertinent to PWP
- Cultural competency- add disability, (hearing, sight impairment, etc)- see ADA requirements
- Use reference to DPH cultural competency guidelines
- Group agreed to revise plan pages and consider adoption at next meeting
- Barbara asked if "the committee wanted to take a stand on anonymous HIV testing?" Charles mentioned that the CTR might include something on "disclosure services". Tracey cautioned on getting too precise on the wording and suggested that it might say "some services should be kept anonymous when possible". Ed recommended not getting into the language at the meeting but to e-mail to people possible language to be used.
- There was discussion of what should be included under "Cultural Competency". This will be revised and sent out to the members.

6. Comprehensive Framework for Prevention with Positives

- Mike Shriver led a discussion of the article *Structural Intervention to Encourage Primary HIV Prevention among People with HIV*.
 - Examples of structural interventions include: Fluoride in water supply, same-sex marriage, seat belt laws, HIV case reporting by name.
 - It was suggested that Centers of Excellence (COE) could be considered a structural level intervention
 - Proposed requiring STD screening/counseling in care settings
 - Prevention in a care setting is a "slippery slope"- PWP under a medical model can take us away from a prevention focus
 - In a structural intervention, consumers don't have to engage in the process but the process takes care of them
 - However, process has to be consumer driven (w/ feedback) to see if population even wants it
 - Can often lead to stigma and blaming
 - Medical providers can be strong prevention messengers- people idolize and listen to doctors. Also, 70% of HIV-positive people in SF receive some sort of care (Kaiser, city funded, etc.)

- STD counseling/testing for HIV-positive individuals in medical setting- seems pretty easy but doctors are not comfortable talking to gay men about sex
- Standardization of STD checks problematic: STD diagnosis can be indicator of sexual activity which is indicator of thriving which could cause denial of disability benefits
- Instead, can require providers to give referral to City Clinic for patients- people still get STD checks but it is not included in medical file
- Could anonymous STD testing help these issues?
- Shriver suggests research to measure impact, social harm, etc. of structural level interventions
- Must be consumer driven- stats showing what people want and how it impacts their lives

7. Proposal to Add or Extend Meetings

- It was discussed and concluded that the August meeting will be extended by half an hour and will be from 4 – 6PM.

8. Adjournment

- The meeting concluded at 5:30PM. The next meeting of Prevention with Positives is scheduled for August 18, 2004 from 4:00 – 6:00PM.

HIV PREVENTION PLANNING COUNCIL (HPPC)
Prevention with Positives Committee
August 18, 2004
4:00-6:00 p.m.
25 Van Ness Avenue, Suite 330A
San Francisco

DOCUMENTS DEPT.

MAR 28 2006

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AGENDA

- | | |
|---|-----------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 |
| 2. Public Comment | 4:10-4:20 |
| 3. Approval of Minutes from July 21 | 4:20-4:30 |
| 4. Report from HPPC Steering Comm. and CARE Council | 4:30-4:40 |
| 5. PWP Priorities (pie chart) | 4:40-5:40 |
| - Linkages from Testing (15 min) | |
| - Partner Counseling and Referrals (15 min) | |
| - Employment (Structural Intervention) (15 min) | |
| - Substance Use/Mental Health Services (15 min) | |
| 6. Plan for Next Meeting | 5:40-5:50 |
| 7. Closing and Evaluation | 5:50-6:00 |

The next meeting will be September 22, 2004, 4:00 - 5:30 PM.

NOTE: All meetings are open to the public and are held in handicapped accessible facilities.
Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
August 18, 2004
4:00 – 6:00 PM
Minutes

DOCUMENTS DEPT.

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Members Present: Edward Byrom, Matthew Blanchard, Brett Andrews, Tracey Packer (AO), Barbara Adler, William Blum, Ken Pearce, Jeff Leiphart

Members Absent: Eric Brown, Aaron Cohen, Tae-Wol Stanley, Joe McMurray, Eric Ciasullo, Thomas Knoble.

Professional Staff: Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements

- Tracey announced that Co-chairs asked that Prevention with Positives record its meeting.
- Allison announced that on Wednesday, August 25 from 10:30 AM -12 Noon there will be a meeting of the Standards and Outcomes for Prevention Services project. The meeting will be held on the 3rd floor of the AIDS Office.
- William stated that there are currently two open program positions with San Mateo County Prevention Services.

2. Public Comment

- None

3. Review and Approve Minutes from July 21 (vote)

- The committee reviewed the minutes and unanimously voted to approve them.

4. Report from Steering Committee/CARE Council

Steering Committee:

- Janet Collins, the Interim Director of the CDC Center for HIV/STD/TB Prevention, visited San Francisco last month. Members of the HPPC Council were given a chance to meet and talk with her.

- Steering has been working on the 2005 Cooperative Agreement Application; they hope to have the agreement sent to all HPPC members within the next week.
- Steering committee has also been reviewing attendance guidelines for Council members.

CARE:

- The CARE council has decided to provide \$6.5 million in funding for Centers of Excellence in San Francisco; it will also create a new Center of Excellence to cover the southeast portion of the City.
- At the next CARE Council meeting they will be revising their Standards and Practices.

5. PWP Priorities (*pie chart*)

- Allison gave out copies of the *Prevention with Positives Committee Services Information Summary Sheets* for members to review.

Linkages from Testing:

- Matt recommended that once a client test positive they should be given a referral card or brochure directing them to a CTR (counseling, testing, and referral services) agency.
- Members felt that there needs to be a mechanism in place to track referrals and confirm that they are being made. Primary care agencies can make the referrals but the CTRs also need to track how many new clients they are referring.
- Mathew suggested that a week after someone test positive, and they have had time to adjust, they should receive a phone call to check in with them; at that time referrals could also be made.
- Tracey suggested having "networking meetings" so that agencies could have a clear idea of who at the CTRs they are referring people to. There was also a recommendation that a standardized level of training for peer advocates be created. Ed cautioned that people need to be aware of a client's state of mind when they test positive; make sure that they are dealing with it properly.

Employment (Structural Intervention):

- Brett led a discussion on the importance of employment services in prevention efforts. There was talk of finding research to substantiate the importance of employment services.
- A motion was made recommending that the HPPC request funding to do a research study on the "preventative value of employment services". The motion was voted on and unanimously approved.

Substance Use/Mental Health Services:

- The committee discussed the significance of mental health services in prevention efforts. Mental health exists on a "continuum" and even people without any visible or diagnosable mental health issues may need mental health services when confronted with sero-converting.

6. Closure and Evaluation

- The meeting concluded at 6:00 PM. The next meeting of Prevention with Positives is scheduled for September 22 from 4:00 – 6:00 PM.

San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

**Prevention with Positives Committee
Wednesday, September 22nd, 2004
4:00 – 6:00 PM
25 Van Ness Avenue, Suite 330A**

DOCUMENTS DEPT.

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AGENDA

- | | |
|---|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 8/18/04 (vote) | 4:20-4:25 pm |
| 4. Report from Steering Committee/CARE Council Leadership | 4:25-4:35 pm |
| 5. Follow-up (substance abuse/mental health) | 4:35-4:50 pm |
| 6. Finalize Document | 4:50-5:40 pm |
| 7. Next Step for October 14 th Presentation | 5:40-5:50 pm |
| 1. Presenter | |
| 2. Meeting time for presentation | |
| 8. Evaluation | 5:50-5:55 pm |
| 9. Adjournment | 6:00 pm |

The next meeting will be October 20th, 2004, 4:00-5:30 pm
25 Van Ness Ave, Suite 330A

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
September 22, 2004
4:00 – 6:00 PM
Minutes

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Members Present: Edward Byrom, Tae-Wol Stanley, Brett Andrews, Tracey Packer (AO), Barbara Adler, William Blum, Ken Pearce, Jeff Leiphart, Joe McMurray

Members Absent: Eric Brown, Aaron Cohen, Eric Ciasullo, Thomas Knoble, Matthew Blanchard .

Professional Staff: Vincent Fuqua (AO), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements
 - Vincent announced that the Gay Men's Health Initiative was having a meeting at the LGBT center that evening.
2. Public Comment
 - None
3. Review and Approve Minutes from August 18 (*vote*)
 - The committee reviewed the minutes and unanimously voted to approve them with some revisions. Ed pointed out that on agenda item #5, PWP Priorities, a motion was made "that the HPPC request funding to do a research study on the "preventative value of employment services". That motion was approved but not unanimously as stated in the minutes.
4. Report from Steering Committee/CARE Council

Steering Committee:

 - Tracey announced to the committee that Steering did not meet in August. HPPC has been working on the RFP.

CARE:

- Joe reported that CARE is continuing to work on prioritization; the process is taking longer than they anticipated but they expect to have it completed next week.
- The CARE council will be nominating new committee co-chair soon.

5. Follow-up (substance abuse/mental health)

- Copies of *Factors Affecting Service Delivery* (Draft Recommendations) were given to committee members. Copies of the final recommendations will be presented to the HPPC council at their October 14th meeting.
- Barbara led a discussion of the recommendations; she began by reminding the committee what its objectives were for the meeting.
- Jeff was concerned about the recommendation to “Narrow access to MH and Substance Abuse services” listed on page 7. He stated that there is a segment of the population that does not fall into a narrow definition of needing mental health or substance abuse services; people that do not present any diagnosable symptoms of psychosis or substance addiction but rather fall into a gray area of the mental health “continuum”. The committee discussed ways to deal with people whom out of loneliness engage in high risk behavior.
- There was discussion of the need to have private physicians engaged in the process of risk prevention; doctors should ask their patients are they engaging in high risk behavior. This led to a suggestion that doctors be given a card or “checklist” of questions to ask their patients about their risk behavior and mental health. It was also suggested that private doctors should form linkages with HIV service providers.
- The committee worked on bringing clarity to the bullet points of the *Substance Use/Mental Health Services* section; they talked about the idea of writing that section in paragraph form.
- Some members talked about disclosure of HIV status vs. condom use.
- The content and principles of draft recommendations were voted on and unanimously approved; the recommendations will be presented to the Council during a presentation by Ed and Jeff.

6. Closure and Evaluation

- The meeting concluded at 6:00PM. The next meeting of Prevention with Positives is scheduled for October 20 from 4:00 – 5:30PM.

- San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

DOCUMENTS DEPT.

Prevention with Positives Committee

OCT 15 2004

Wednesday, October 20, 2004

4:00 – 6:00 PM

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AGENDA

10-15-04 P01:17 RCV

- | | |
|---|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 9/22/04 (vote) | 4:20-4:25 pm |
| 4. Report from Steering Committee/CARE Council Leadership | 4:25-4:35 pm |
| 5. Debrief HPPC Presentation | 4:35-4:50 pm |
| 6. Finalize Document/Recommendations As Needed | 4:50-5:40 pm |
| 7. Next Steps | 5:40-5:50 pm |
| 8. Evaluation | 5:50-5:55 pm |
| 9. Adjournment | 6:00 pm |

The next meeting will be November 17th, 2004, 4:00-5:30 pm
25 Van Ness Ave, Suite 330A

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
October 20, 2004
4:00 – 6:00 PM
Minutes

DOCUMENTS DEPT.

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Members Present: Tae-Wol Stanley, Barbara Adler, Ken Pearce, Jeff Leiphart, Joe McMurray, Joseph Cecere, Thomas Knoble

Members Absent: Erick Brown, Aaron Cohen, Eric Ciasullo, Matthew Blanchard, Edward Byrom, Brett Andrews, Tracey Packer

Guest Present: Teddy Partridge (STOP AIDS Project), Jack Newby (Shanti)

Professional Staff: Vincent Fuqua (AO), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements

- Joseph Cecere announced that he would be replacing Russ Zellers as HIV Health Services representative on Prevention with Positives.

2. Public Comment

- None

3. Review and Approve Minutes from September 22 (vote)

- The committee reviewed the minutes and unanimously voted to approve them.

4. Report from Steering Committee/CARE Council

Steering Committee:

- Prevention with Positives presented to Council a list of recommendations; Council voted to approve them.
- Gwen Smiths term as Co-chair of HPPC will end in January and in December the committee will elect a new Co-chair.

CARE:

- Ken announced that CARE has been working on the membership of their Council and has elected new Council Co-chairs. CARE also discussed having 3 of its members as permanent Prevention with Positives members as liaison; however, due to the amount of work being done by CARE, they could not have it as a committee this time.
- CARE and HPPC co-chairs will be having a strategic planning meeting to discuss how we can work together more closely.

5. Debrief HPPC Presentation and Discussion

- The committee discussed the slide show presentation on *Guiding Principles for Prevention with Positives in San Francisco* that was made at the October Council meeting. The same presentation will be made at either the November 22 or the January 24 meeting of the CARE Council.
- There was some discussion of an underlying concern in the community that money designated for prevention funding could be transferred to fund CARE programs or vice versa.
- Concern that prevention money could be used to buffer care budget cuts
- There will always be protective issues
- Council should embrace, rather than be fearful of care and prevention services intermingling
- Addition of "intra-agency" collaboration to slide #7- underlying principles
- How to reach PLWH who are not accessing services
- Important to stress the net of housing, employment, and other services that can serve as a link to care, mental health, prevention, or other services- state this under section regarding multiple points of entry
- Opportunities currently exist: Outreach (VBIO/VBGO, PCRS, bridge workers)- all seek to get people into services
- What about when people are tested? When people are "hard to reach" the cost of serving them increases- how do you make sure you can provide services (i.e. mental health, substance use, etc.) once needs are identified
- Always issues of "turfism" – we should look at all funding sources as possible linkage opportunities
- Incorporate currently PWP funded programs- use VBGO agencies as examples- into document
- STI prevention and treatment
- Increased prevalence of HIV among those testing positive for Syphilis

- Need to provide a “one-stop-shop”
- Not all HIV testing sites can test for Syphilis
- Focus should be on connecting people who are HIV-positive to STI testing
- Treatment for STIs- incorporate into medical care
- Add this to page three- slide regarding prevention in a medical setting

6. Next Steps

- Committee members talked about how best to make contact with people who are not in the system such as undocumented workers or the chronically homeless. Some members felt that with the increased prevalence of STD it would be good to work more closely with City Clinic; possibly coordinate testing with them or form linkages between testing services.
- Next meeting we will discuss document further. Allison will send out to committee for review ASAP. Committee members requested the document get sent out in word and pdf formats.

7. Adjournment

- The meeting concluded at 5:00PM. The next meeting of Prevention with Positives is scheduled for November 17 from 4:00 – 5:30PM.

- San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

DOCUMENTS DEPT.

**Prevention with Positives Committee
Wednesday, November 17, 2004
4:00 – 5:30 PM
25 Van Ness Avenue, Suite 330A**

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11-15-04 A11-27 8000

AGENDA

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 10/20/04 (vote) | 4:20-4:25 pm |
| 4. Report from HPPC Steering Committee/
CARE Council Leadership | 4:25-4:35 pm |
| 5. Approve Document/Recommendations (vote) | 4:35-5:00 pm |
| 6. Next Steps/Meeting in December? | 5:00-5:20 pm |
| 7. Evaluation | 5:20-5:25 pm |
| 8. Adjournment | 5:25-5:30 pm |

The next meeting will be ???

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
November 17, 2004
4:00 – 5:30 PM
Minutes

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Members Present: Barbara Adler, Ken Pearce, Jeff Leiphart, Joe McMurray, Thomas Knoble, Matthew Blanchard

Members Absent: Erick Brown, Aaron Cohen, Edward Byrom, Brett Andrews, Tae-Wol Stanley, Joseph Cecere

Public Present: Sara Wenxia Ha, William Blum

Professional Staff: Tracey Packer (AO), Vincent Fuqua (AO), Allison Weston (Harder + Co.), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements
 - Barbara announced that on World AIDS Day Metropolitan Community Church would be hosting anonymous HIV testing from 2:00 – 6:30PM.
 - Tracey announced that the RFP Bidders Conference was going to be on Thursday, November 18 at 101 Grove Street.
2. Public Comment
 - None
3. Review and Approve Minutes from October 20 (*vote*)
 - The committee reviewed the minutes and unanimously voted to approve them with one abstention (Joe McMurray).
4. Report from Steering Committee/CARE Council

Steering Committee:

 - Tracey reported that Co-chairs are discussing the scope of work for the 2005 term and are recommending that the PWP committee will be returning. HPPC will be getting 9 new members for the new year.
 - There has been talk in the city about merging CARE Council and HPPC; officials like the idea of the two committees working together and collaborating, but many want them to remain separate. The work of this committee has been very important in assisting both councils to

increase understanding of scopes of work and to work together. It has been recommended that this committee continue its work next year.

CARE:

- The CARE Council has approved the idea of having up to 3 of its members serve as members of Prevention with Positives. At their next meeting they will nominate the members.
- Joe announced that on Friday there would be a meeting at Metropolitan Community Church to discuss methamphetamine use with a focus on spirituality.

5. Approve Document/Recommendation (vote)

- Copies of *A New Slice of Prevention: Guiding Principles for Prevention with Positives Programs in San Francisco* were distributed. Allison reported that the document had been streamlined since it had been presented to the Council; the introduction had been expanded and extraneous information had been removed. Allison asked that at the meeting they keep the focus on the "big picture" issues of the document.
- Allison led a review of the document and members discussed the content of it as well as giving it greater clarity. The members debated whether the document had to be finished and approved at that meeting or could it be taken up at the December meeting. It was decided that members will have until November 30 to submit ideas on the document to Allison. Allison can be reached by e-mail at aweston@harderco.com or by phone at (415) 522-5445 or fax at (415) 522-5400. When PWP meets again the ideas can be finalized.

6. Next Steps/Meeting in December:

- When the committee resumes in 2005 it will take up the following issues:
 - I. HAART and viral load as harm reduction;
 - II. Participate in program monitoring;
 - III. Discuss unshaded areas (of pie chart);
 - IV. Centers of Excellence – prevention in COE;
 - V. Funding streams combinations - partnerships for PWP;
 - VI. Linkage of newly tested into care – standards and funding;
 - VII. Orientation/summary for new members;
 - VIII. Commitment to collaboration of HSPC/HPPC;
 - IX. Prevention in private medical settings.

- Members discussed when to have *A New Slice of Prevention* ready; there seemed to be consensus to have it completed by the end of the year. Allison will submit a timeline for the document when she sends out an updated draft.

7. Adjournment

- The meeting concluded at 5:30PM. The next meeting of Prevention with Positives is scheduled for December 15 from 4:00 – 5:30PM.

San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

DOCUMENTS DEPT.

**Prevention with Positives Committee
Wednesday, December 15, 2004
4:00 – 5:30 PM
25 Van Ness Avenue, Suite 330A**

DEC 13 2004

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12-13-04 P05 44 RCLVD

AGENDA

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 11/17/04 (vote) | 4:20-4:25 pm |
| 4. Report from HPPC Steering Committee/
CARE Council Leadership | 4:25-4:35 pm |
| 5. Approve Document (vote) | 4:35-4:50 pm |
| 6. Set priorities for 2005 | 4:50-5:20 pm |
| 7. Evaluation | 5:20-5:25 pm |
| 8. Adjournment | 5:25-5:30 pm |

The next meeting will be ???

NOTE: All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

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HIV Prevention Planning Council (HPPC)
Prevention with Positives
December 15, 2004
4:00 – 5:30 PM
Minutes

DOCUMENTS DEPT.

MAR 28 2006

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Members Present: Edward Byrom, Ken Pearce, Jeff Leiphart, William Blum, Thomas Knoble

Members Absent: Erick Brown, Aaron Cohen, Brett Andrews, Barbara Adler, Matthew Blanchard, Tracey Packer, Joe McMurray

Professional Staff: Vincent Fuqua (AO), Allison Weston (Harder + Co.), Joseph Cecere (DPH), Stacy Gratton (Minute-Taker)

1. Welcome and Announcements

- Vincent announced that the San Francisco Gay Men's Health Initiative will be holding a community event tomorrow night at Metropolitan Community Church.
- Allison said that she will remain the Harder + Co. representative with the HPPC in 2005.
- Ken mention that the CARE Council agreed that himself, Joe, and Bill will be the representatives on Prevention with Positives committee for 2005.

2. Public Comment

- None

3. Review and Approve Minutes from November 17 (*vote*)

- The minutes were reviewed and approved by quorum.

4. Report from HPPC Steering Committee/ CARE Council Leadership

- There was no report from either HPPC Steering or CARE Council.

5. Approve Document (*vote*)

- Revised copies of *A New Slice of Prevention: Guiding Principles for Prevention with Positives Programs in San Francisco* dated December 2005 was given out for members to review and to finalize.
- The committee reviewed the document and recommended some minimal changes in its wording. Ed made a motion to approve the document as it is with the changes that were discussed in the committee. The motion was voted on and passed.

6. Set Priorities for 2005

- The committee discussed the meeting schedule for 2005 and agreed to meet on January 26 from 4:00 PM – 5:30 PM. It was mentioned that at the January meeting a regular time would be set for 2005.
- The committee came up with a list of several other issues to look at when it resumes in 2005:
 - I. Develop recommendations related to PWP in the standards of care for HIV care funded service categories;
 - II. Explore developing recommendations/guidelines for non-authorized HIV + disclosure by MDs and public health officials for patients that non-consensually expose their partners to HIV through nondisclosure combined with non-protected sex;
 - III. Explore PWP activities related to “sero-converting”; “re-infection”; and “super-infections”;
 - IV. Recommendations for PWP efforts in STD clinics;
 - V. Update the PWP section of the San Francisco HIV Prevention Plan.

7 Evaluation

- Evaluation for the committee will be done via zoomerang.

8. Adjournment

- The meeting concluded at 5:30PM. The next meeting of Prevention with Positives is scheduled for January 26, 2005 from 4:00 PM – 5:30PM.

Idea	Type	Priority Setting	Resource Allocation	Public Policy
Orientation/summary for new members (to be on agenda for January meeting)	Agenda Item			
Commitment to collaboration of HSPC/HPPC	Agenda Item			
HAART and viral load as harm reduction	Discussion Topic			
Participate in program monitoring	Discussion Topic			
Discuss unshaded areas of the pie chart	Discussion Topic			
Centers of Excellence- prevention in COE	Discussion Topic			
Funding streams combinations – partnerships for PWP	Discussion Topic			
Linkage of newly tested into care- standards and funding	Discussion Topic			
Prevention in a medical setting	Discussion Topic			
Develop recommendations for integrating PWP into Standards of Care documents	Discussion Topic			
Discuss non-consensual disclosure- there currently is not guidance regarding the ethics for private MDs, PH officials, etc.	Discussion Topic			
Sero-sorting as a prevention strategy- and issues surrounding re-infection and super-infection (one member stated that data showing syphilis is being transmitted from positive person to positive person is indication that sero-sorting is occurring)	Discussion Topic			
The mainstreaming of HIV care into general STD care as HIV is increasingly seen as a chronic disease- what kind of prevention is happening in STD sites- specifically what is SFDPH is doing around this	Discussion Topic			
Give recommendations for kinds of PWP programs to get priority for funding- recommend models (i.e. linkage between vocational and risk reduction training, PCM for high risk positives)	Discussion Topic			
Determine what to add to Plan regarding PWP (as part of 2005 plan update)	Deliverable/ Committee Goal			

MAR 28 2006

**HPPC- Prevention With Positives Committee
Minutes
January 13, 2005**

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The next Prevention With Positives Committee Meeting will be held on:

**Tuesday, February 22, 2005
4:30 – 6:00 p.m.**

**SFDPH-AIDS Office
25 Van Ness, 3rd Floor, Room 330A**

Members Present

Matt Jennings	Aaron Cohen
Ed Byrom	Rafael Canadas
Thomas Knoble	Ken Vail
Ken Pearce	Barbara Adler

Members Absent

Gwen Smith
Mike Discepola
Bill Blum
Joe McMurray
Brett Andrews
Jeff Leiphart (Community Member)
Joseph Cecere (HIV Health Svs.)

HIV Prevention Staff

Tracey Packer Mike Pendo

Community Guests

Melenie Eleneke, Filipino Task Force on
AIDS

- Tracey convened the group and reviewed the tasks for the meeting.
- She briefly explained:
 - The committee does a lot of the work of the HPPC. Work within the committee is then brought to the HPPC for a vote and adoption.
 - Committees generally meet 1x a month for two hours. If there is more work to be done, they may meet more often. But only if necessary.
 - The Committee is led by a chair or two co-chairs whose role is facilitate meetings and work closely with Harder and Company consultants and HIV Prevention staff to ensure that the committee work is on task. There may be three co-chairs for this committee, with one being from HSPC.
 - The Chair(s) generally meet with Harder and Co staff and HIV Prevention staff between meeting to draft an agenda and discuss the work.
 - The Chair or one co-chair attends Steering Committee meetings which are once a month.
 - This committee is unique in that it is a joint committee of HPPC and the HIV Health Services Planning Council (HSPC).
- She then explained the role of the HIV Prevention staff and consultants from Harder and Co.
 - HIV Prevention staff participates in discussions, supports the chair(s), and are a liaison with Harder and Co consultants, as well as with the HIV Prevention Section and the AO.

- Harder and Co consultants support the committee work with research, data, and other background information that is needed. They also provide an individual who is responsible for taking notes and minutes, so that a written record exists of the work done in each meeting.
- Committee members introduced themselves and discussed topics or areas that they were interested in or thought that we needed to know more about. These included:
 - Influx of tourists or visitors to San Francisco and HIV prevention for HIV +s.
 - New migrants into SF from other areas in the US
 - API MSM
 - More information on Transgender
 - Qualitative and quantitative information that includes HIV risk behaviors, as well as unmet need in terms of HIV prevention, health service, and other social service needs.
 - Accessibility of services. Particularly for non-native English speakers or recent arrivals from other countries.
 - Basic review of data and information that is currently available on HIV prevention and risk among HIV+s. For example, existing data from SUMs (HIV+ MSM study), SUDIS (HIV+ IDU study), GUMS (MSM study), and other research that has been published or is in process.
 - More information on serosorting- on the internet and on disclosure of one's HIV status.
 - Social networks- internet, commercial sex workers, circuit parties, etc.
 - Implications of HAART: Biological implications, treatment optimism, etc...
 - Hepatitis C- co-infection
 - The language of risk. How do people conceptualize and how do we convey risk. Different meanings of risk. The social construction of risk (for example in other cultures/languages the word for risk is very different or non-existent than English).
- Matt Jennings asked if it would be possible to get information on what the committee did last year. Tracey said she would send out the information to all members of the committee.
- Ed Byrom and Rafael Canadas were elected as Co-chairs. It was noted that a third co-chair could be a HSPC member.
- The next meeting time was set. Ken Pearce wanted to be sure that before we finalized the meeting times for the entire year that the Health Services Planning Council members on the committee would be consulted to ensure that they could attend.

NEXT MEETING

Tuesday, February 22, 2005

4:30 – 6:00 p.m.

SFDPH-AIDS Office Van Ness, Room 330A (3rd floor)

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

Prevention with Positives Committee

Tuesday, February 22, 2004

4:30 – 6:00 PM

25 Van Ness Avenue, Suite 330A

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FEB 18 2005

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AGENDA

02-18-05 P02:53 SLVP

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:30-4:40 pm |
| 2. Public Comment | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 12/15/04 & 1/13/05 (vote) | 4:50-4:55 pm |
| 4. Finalize Meeting Date and Time | 4:55-5:00 pm |
| 5. Committee Orientation: Roles, Responsibilities, Rules of Engagement | 5:00-5:10 pm |
| 6. Summary of 2003-2004 PWP Committee Work and Achievements | 5:10-5:20 pm |
| 7. Prevention with Positives "Pie" in 2005: Small group discussions | 5:20-5:45 pm |
| 8. Large Group Report Back/ Next Steps | 5:45-6:00 pm |
| 9. Adjournment | 6:00 pm |

The next meeting will be ???

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Prevention with Positives Committee
February 22, 2005
Minutes

MAR 28 2006

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Members:

Barbara Adler-absent

Brett Andrews

Bill Blum-absent

Edward Byrom (Co-Chair)

Rafael Canadas (Co-Chair)

Aaron Cohen

Michael Discepola-absent

Melenie Eleneke

Matt Jennings

Thomas Knoble-absent

Jeff Leiphart

Joe McMurray-

Tracey Packer

Ken Pearce

Gwen Smith

Ken Vail

AIDS Office Staff:

Joseph Cecere

Mike Pendo

Harder+Co.:

Allison Weston

Joey Rose (Minute Taker)

1. Welcome and Announcements:

The meeting was convened at 4:35 pm. Tracey announced that the committee co-chairs had suggested that the committee attend the community forum being held at 5:30 pm on the "new strain" announced in New York City, "Rare Drug Resistant Strain of HIV: Wading through the Hype & the Hysteria." The group agreed to attend. Tracey mentioned that Ed Byrom and Mike Pendo were already at the forum. She also announced that Barbara Adler, Bill Blum, Michael Discepola, Joseph Cecere had called to say they would be absent. Joe McMurray had a conflict with the HSPC Steering Committee meeting.

2. Public Comment: None.

3. Review and Approve Minutes from 12/15/04 and 1/13/05: Ken Vail moved to approve the 1/13/05 minutes and Ken Pearce seconded. Matt Jennings said he did not receive 2004 PWP document as noted in the minutes and asked it to be resent. Tracey will resend the document to the entire committee. The December minutes will be moved to the next meeting when more members from 2004 are in attendance.

4. Finalize Meeting Date and Time: The group discussed possible meeting times.

- Wed. and Thurs difficult for many members. Tuesday works for all except Gwen. The committee tabled this discussion to work on adjustments off line and come up with a date that works for everyone. Tracey will talk more with members to decide on convenient day/time for everyone.

5. Committee Orientation: Tracey provided an overview of the roles, responsibilities of members and the Rules of Engagements adopted by the HPPC. The members agreed to the Rules of Engagement. Tracey also explained the attendance policy.

6. Summary of 2003-2004 PWP Committee Work: Due to the lack of time, the committee focused on prioritizing ideas for 2005. At the next meeting, an overview of the previous work will be presented. Tracey passed out copies of past brainstormers so members could highlight items they think should be prioritized. Members suggestions included the following:

- Finish last year's work- Conceptualize all pie wedges
- Superinfection- letter on the Internet about taking action against PLWH/A who are not being safe- committee needs to be attuned to new ideas, keep "open space" to talk about such issues as community vigilante/punitive energy or other emerging issues
- Review what work was done last year
- Coordinate planning with RFP process- examine who receives PWP funding vs. committee's priorities/recommendations
- Internet cruising
- How to make being responsible "cool"- what is its benefit?
- Language of risk: psychosocial issues that drive risk, develop detailed risk vocabulary/ concepts
- Transgender community: how social networks influence behavior
- Tourists, migrants and visitors to SF
- Power difference between research/theories and practical knowledge
- Cultural sensitivity in prevention, ad campaigns, etc.
- Serosorting and disclosure

9. Adjournment and Evaluation: The committee adjourned to the community forum at 5:20 pm.

Minutes taken by Allison Weston and Tracey Packer. Reviewed by Committee.

-San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council**

Prevention with Positives Committee

Tuesday, March 22, 2004 2005

4:00 – 5:30 PM

25 Van Ness Avenue, Suite 330A

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MAR 16 2005

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AGENDA

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:00-4:10 pm |
| 2. Public Comment | 4:10-4:20 pm |
| 3. Review and Approve Minutes from 12/15/04 & 2/22/05 (vote) | 4:20-4:25 pm |
| 4. Finalize Meeting Date and Time | 4:25-4:30 pm |
| 5. Report from HPPC – review of attendance policy | 4:30-4:35 pm |
| 6. Report from CARE Council | 4:35-4:40 pm |
| 7. Summary of 2003-2004 PWP Committee Work and Achievements | 4:40-4:50 pm |
| 8. Present draft work plan and timeline for committee approval (possible vote) | 4:50-5:30 pm |
| How work plan was drafted | |
| Present overarching goal and subgoals | |
| Show how brainstorm ideas fit into work plan | |
| Lay out timeline | |
| Group discussion | |
| Approval | |
| 9. Adjournment | 5:30 pm |

The next meeting will be ???

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
March 22, 2005
Minutes

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Members:

Barbara Adler-*absent*
Brett Andrews
Bill Blum
Edward Byrom (Co-Chair)
Rafael Canadas (Co-Chair)
Aaron Cohen
Michael Discepola-*absent*
Melenie Eleneke

Matt Jennings-*absent*
Thomas Knoble
Jeff Leiphart
Joe McMurray
Ken Pearce
Ken Vail

AIDS Office Staff:

Joseph Cecere
Mike Pendo
Tracey Packer-*absent*

Harder+Co.:

Allison Weston
Joey Rose (Minute Taker)

1. Welcome and Announcements:

The meeting was convened at 4:35 pm.

Rafael announced that there was some confusion regarding the starting time of the meeting and apologized to anyone who had arrived early. The meeting time was confirmed as 4:30pm to 6:00pm.

Bill Blum announced that San Mateo County has a job opening for a bilingual case manager. Anyone who is interested can contact Bill Blum for more information.

2. Public Comment: None

3. Review and Approve Minutes from 12/15/04 and 2/22/05:

The December 2004 minutes were approved by consensus.

The February 2005 minutes were voted on and approved. Joe McMurray, Thomas Knoble and Bill Blum abstained.

4. Finalize Meeting Date and Time:

The 4th Tuesday of the month from 4:30 p.m. to 6:00 p.m. was decided upon by the committee.

5. Report from HPPC – review of attendance policy:

Ed Byrom reviewed the HPPC Attendance Policy. Copies were distributed to all members present and are available upon request. Ed Byrom emphasized the importance of consistent attendance to committee and council meetings.

Ken Pearce asked if the policy differentiated between excused and unexcused absences. Review of the policy showed that it did not. Ken asked if the notes could reflect if a member called their absence in prior to the meeting. It was acknowledged that the attendance policy does encourage members to call ahead if they are not able to attend a meeting.

6. Report from CARE Council:

Joe McMurray reported that the CARE Council will conduct a community forum at the LGBT Center on 3/24/05 from 5:00pm to 7:30pm regarding client HIV health service needs. Ken Pearce announced that Harder & Co. had developed a small group facilitation guide and a survey to collect client demographics to align the process with the upcoming needs assessment.

Ken also mentioned that Harder & Co. is working with the CARE Council on the needs assessment process. The needs assessment working group is currently meeting every other week to examine and update the survey tool. Prevention council members are encouraged to be involved in this process. Bill Blum suggested that this committee may want to be involved in the discussion on adding PWP questions. Several members asked if the previous needs assessment survey tool was available. Allison said she could email out that information and that the committee could discuss PWP questions at the next meeting.

The next CARE Council meeting is Monday March 28th at 4:30pm to 7:30 pm at 455 Golden Gate. At this meeting, the latest epidemiologic statistics will be presented, which may be of interest to this committee.

7. Summary of 2003-2004 PWP Committee Work and Achievements:

Allison Weston presented an overview of last year's PWP committee work. Committee members spoke about achievements from last year's efforts.

Allison presented a timeline of PWP committee work and accomplishments from 1999 to 2004. Allison also reviewed committee goals for 2005 based on activities from 2004. Copies of the summary Power Point presentation are available upon request.

8. Present draft work plan and timeline for committee approval:

Allison presented the draft work plan and timeline for 2005, explaining how the document was broken down. Allison explained that the goals were drafted by

examining the brainstormed ideas and identifying overarching themes. Allison also mentioned that the two goals are not intended to be linear but rather two components to an overall process to furthering the work of the PWP committee. The committee discussed each section of the document in depth. Joseph Cecere pointed out that Part 1 of the committee work plan contained numerous bullets and was concerned that some items may get lost. Brett Andrews requested that there be some clarification on work plan inclusions from the brainstorming session done in December. Bill Blum was concerned that we keep the ideas included in the December brainstorm in the work of the committee. There was a suggestion to change the language in Part II of the document to examine current/existing services. Ed Byrom asked the committee if there were any concerns about voting on the work plan and timeline as a whole with the above changes.

The committee voted on the overall work plan and approved it by consensus with the above changes.

9. Adjournment and Evaluation: The committee adjourned at 6:00pm.

Minutes were taken by Joey Rose and reviewed by Mike Pendo and Ed Byrom.

The next meeting is scheduled for April 26, from 4:30 - 6:00 p.m.

**= HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

= Prevention with Positives Committee

Tuesday, April 26, 2005

4:30 – 6:00 PM

25 Van Ness Avenue, Suite 330A

DOCUMENTS DEPT.

APR 21 2005

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= AGENDA

04-21-05 P04:07 RLV

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements (Rafael) | 4:30-4:40 pm |
| 2. Public Comment (Rafael) | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 3/22/05 (vote) (Rafael) | 4:50-4:55 pm |
| 4. Report from HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) | 4:55-5:05 pm |
| 5. Review Revised Work Plan (vote)(Ed) | 5:05-5:15 pm |
| 6. Phase I of Work Plan: Discuss Tasks 2 and 3 (Ed) | 5:15-5:50 pm |
| • Task 2: Examine current data | |
| • Task 3: Identify populations | |
| 7. Identify Next Steps (Ed) | 5:50-6:00 pm |
| 8. Adjournment (Ed) | 6:00 pm |

The next meeting will be May 24, 2005, 4:30-6:00 pm

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee

April 26, 2005
Minutes

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Members:

Barbara Adler
Brett Andrews
Bill Blum
Edward Byrom (Co-Chair)
Rafael Canadas (Co-Chair)
Aaron Cohen
Michael Discepola
Melenie Eleneke
Matt Jennings

Thomas Knoble
Jeff Leiphart
Joe McMurray - *absent*
Tracey Packer
Ken Pearce
Ken Vail - *absent*

CARE Council:
Brian DiCrocco

AIDS Office Staff:

Joseph Cecere
Mike Pendo

Harder+Co.:

Allison Weston
Joey Rose (Minute Taker)

1. Welcome and Announcements:

The meeting was convened at 4:35 pm.

Tracey announced she would be distributing copies of a CARE action newsletter titled "AIDS and Women". Tracey also asked the committee if there were any objections to the meeting being taped for minute taking and reference purposes. There were none.

2. Public Comment: None

3. Review and Approve Minutes from 3/22/05:

The March 2005 minutes were voted on and approved. Michael Discepola abstained.

4. Report from HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC:

Tracey stated that during the last HPPC meeting, there was public comment from providers expressing concern regarding the RFP process. Members expressed concern about lack of time for response to public comment. Tracey stated that although she and Mike Pendo were currently in the RFP process and were not allowed to discuss it, she felt it would be a good time to briefly open the floor to follow up comments regarding the public comment at the HPPC meeting.

There was discussion regarding the HPPC meeting and the amount of public comment that was made. Questions were raised in regards to the RFP process and funding in general. Several members stated they felt unprepared for the meeting, the public comment and the ability to answer questions regarding the RFP process. Tracey reminded everyone that because the RFP process was still happening, some information wasn't available.

Ed reminded everyone that this meeting shouldn't be used to process the HPPC meeting but as an overview of general feelings and concerns. The HPPC meeting also included presentations regarding HIV Counseling, Testing, and Linkages (CTL). One recommendation that was made was to conduct a needs assessment regarding anonymous vs. confidential testing options.

Report from HSPC:

Bill Blum stated that the HSPC was currently working on the Centers of Excellence (CoE) standards of care and that one of the issues within the standards of care is PWP. Bill couldn't give a time frame as to how far along that issue is but there would be more discussion at next month's meeting. Bill invited and encouraged any interested Prevention committee members to become involved in the discussion.

Bill announced that the EMA client needs assessment would be finalized in two weeks. He suggested the committee put together a group to ask questions regarding PWP needs within the assessment.

Allison stated that the needs assessment would actually be finalized on Monday, May 2nd 2005 and that the first group interview session would be held on Wednesday, May 4th 2005. She announced that one final planning meeting is scheduled to make adjustments to try to include and capture some questions that pertain to PWP. Allison gave an overview of the core segment of the needs assessment and how it matches up to the current standards of CARE. She also stated that information from the PWP pie chart would also be included in the needs assessment. Allison offered to email a draft copy of the assessment to committee members. She also invited any interested committee members to attend the final planning meeting at Harder & Co. Members suggested that the needs assessment should not just cover what PWP services people access, know about, etc. but more also gather more detailed information such as where they would like to get prevention messages, disclosure information, etc. from (i.e. doctors, case managers, etc.)

Tracey announced that there was a joint HPPC/HSPC council meeting planned for September 2005.

5. Review Revised Work Plan:

Ed stated that, with Allison's assistance, the work plan had been revised to include the items from the committee brainstorm in cooperation with a timeline. The revised work plan was presented to the committee for discussion and a vote.

Bill Blum asked why the CoE discussion was included in July. Allison responded that there wasn't a specific reason for assigning each of the bullet points except to keep within the goal areas of the work plan and to decide when during the calendar year each of these categories can be accomplished.

Tracey stated that July 2005 would be a good time to have a presentation from HSPC on who is funded for CoE and what kind of prevention services they are planning. She stated it would make more sense to wait until there is more information on what services are going to be available before having a discussion on CoE. Tracey offered to send out an email detailing the HIV Health Services RFP for CoE that address the PWP requirements.

The revised work plan was voted on and approved by consensus with the before mentioned clarifications.

6. Phase I of Work Plan: Discuss tasks 2 and 3:

- Task 2: Examine current data.

Ed clarified that the committee was discussing 1b of the revised work plan. He felt the best approach was to expand the bullet points within this category and examine the source of the data. The committee discussed this category in depth. Ken Pearce commented that it appeared that some of the data within the category was still being collected and he felt it was premature to discuss at this time.

Mike Pendo stated it was important to define what prevention is in relation to HIV transmission and to integrate into the work plan that it is a complex issue. He also stated the data is questionable and difficult to study. Michael Discepolo felt it was important to make a statement on what the committee believes prevention with positives to be because of funding recommendations and that we couldn't do that if we don't understand the landscape of prevention.

Jeff Leiphart asked what the committee's responsibility was in relationship to the current discussion regarding prevention. Tracey stated that it wasn't necessary to come to a defining point regarding prevention and risk but to simply say that risk is complex and that there are a variety of issues and to ask how the community responds.

Bill Blum asked if it was appropriate to make a motion to include re-infection in the work plan and how the committee would handle it. Ed pointed out that the committee does have an active definition of prevention with positives and made a motion to include the PWP definition as part of the outcome of the current discussion. Matt Jennings read the PWP committee definition of prevention as of 2004.

Brett Andrews stated that it was important to clarify what the committee's ultimate goal is so that everyone will be on the same page.

Jeff Leipart pointed out that one bullet point in regards to information gathering for Hepatitis C co-infection was listed in April. He wondered where that data was coming from and if that discussion would be moved to May. Tracey stated that she felt the committee discussion jumped around and suggested that the co-chairs plan the next agenda in order to better frame the meeting. She asked the committee if there was any data they felt they needed before the next meeting to better facilitate the group discussion.

- Task 3: Identify populations.

7. Identify next steps:

Matt Jennings asked if data relevant to the next meeting's discussion could be sent out prior to the committee meeting.

8. Adjournment and Evaluation: The committee adjourned at 6:00pm.

Minutes were taken by Joey Rose and reviewed by Allison Weston.

The next meeting is scheduled for May 24, 2005 from 4:30 - 6:00 p.m.

**≡HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

DOCUMENTS DEPT.

≡Prevention with Positives Committee

Tuesday, May 24, 2005

4:30 – 6:00 PM

25 Van Ness Avenue, Suite 330A

MAY 19 2005

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≡ AGENDA

05-19 02 PM 05 82

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements (Rafael) | 4:30-4:40 pm |
| 2. Public Comment (Rafael) | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 4/26/05 (vote) (Rafael) | 4:50-4:55 pm |
| 4. Report from HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) (Rafael) | 4:55-5:00 pm |
| 5. Overview of Literature on Prevention with Positives
(Allison, Mike, Tracey) | 5:00-5:15 pm |
| <ul style="list-style-type: none"> • Define the Literature Reviewed • Present By Population | |
| 6. Committee Discussion in Small Groups: What are the needs
for prevention with positives by population? (Ed) | 5:15-5:35 pm |
| <ul style="list-style-type: none"> • What the literature tells us • What our experience tells us | |
| 7. Report Back from Each Group/Response (Ed) | 5:35-5:55 pm |
| 8. Next Steps (Ed) | 5:55-6:00 pm |
| 9. Adjourn (Ed) | 6:00 pm |

The next meeting will be June 28, 2005, 4:30-6:00 pm

NOTE: All meetings are open to the public and are held in handicapped accessible facilities. Meeting dates and times are subject to change, please verify by calling Betty Chan Lew at 554-9492.

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee

May 24, 2005

Minutes

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MAR 28 2006

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Members:

Barbara Adler - <i>absent</i>	Matt Jennings
Brett Andrews	Thomas Knoble
Bill Blum - <i>absent</i>	Jeff Leiphart - <i>absent</i>
Ed Byrom (Co-Chair) - <i>absent</i>	Joe McMurray - <i>absent</i>
Rafael Canadas (Co-Chair)	Ken Pearce
Aaron Cohen	Ken Vail
Michael Discepola - <i>absent</i>	Michael Underhill
Melenie Eleneke - <i>absent</i>	Guests:
	Garrett Sanford
	John Melichar

AIDS Office Staff:

Joseph Cecere
Mike Pendo
Tracey Packer

Harder+Co.:

Allison Weston
Joey Rose (Minute Taker)

1. Welcome, Introductions, and Announcements:

The meeting was convened at 4:30 pm. Rafael welcomed the group and asked everyone to introduce themselves.

Tracey announced that Ed Byrom was absent due to a work commitment and she would be co-chairing the meeting with Rafael. She also announced that the Steering Committee had approved a new community member, Michael Underhill. She mentioned that John Melichar with the Department of Public Health was joining the meeting to give some insight into the new PWP contracts that are currently being worked on; he will continue to participate in the meetings.

Ken Pearce mentioned the email from Joe McMurray, resigning his seat on the PWP committee and CARE Council.

Tracey announced that Barbara Adler would be resigning from the HPPC, but hopes to keep her seat on the PWP committee.

2. Public Comment: Garrett Sanford from Shanti introduced himself. Garrett works with Jeff Leiphart and was attending the meeting to observe.

3. Review and Approve Minutes from 4/26/05:

The April 2005 minutes were voted on and approved without change. Michael Underhill abstained.

4. Report from HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC:

Rafael opened the floor to discussion regarding the diversity training that was held on May 12th, 2005.

Several members expressed enjoyment at learning the different committee members' cultural backgrounds and felt more connected with the individuals involved. Other members felt the meeting lacked some direction. Ken Pearce felt there was a goal of helping the council members bond and spend some time getting to know one another in order to get more accomplished as a group. He felt that goal was met. Tracey pointed out that the training was titled "Teambuilding Training" and that the goal was to help the individual council members understand one another better and promote team building practices.

Report from HSPC:

Ken Pearce stated that Joe McMurray or Bill Blum were normally the ones who reported for the committee and didn't feel completely prepared to report everything. He reported that the council recently passed several standard budget issues. Ken also reported there were some communication issues between the HSPC and the AIDS Office. He said that Jimmy Loyce would be attending the meetings in the future to address these issues.

Ken stated that the council received a presentation on the REGGIE system on May 23rd, 2005 that was very helpful and informative. He mentioned that the PWP committee could benefit from this presentation as well.

Tracey announced that HIV Health Services Planning Council has requested a report from the HPPC and the HIV Prevention Section at their next meeting on June 27th, 2005. The presentation will include information on PWP committee activities as well as an update on the agencies newly funded for PWP.

Matt Jennings asked the committee for an update on the RFP process. Tracey announced that the award letters have been sent out and the awards have been established. She also mentioned that the HPPC would hear a presentation on June 9th, 2005 on how the funding matches the priorities in the plan and that a list of who was funded would be available at that time.

5. Overview of Literature on Prevention with Positives:

Tracey pointed out that the purpose of this document was to help the committee get more recent information from current literature to broaden their thoughts on PWP and to use this information to help guide the small group discussions. She

reiterated that the purpose of this was to flesh out the Guiding Principles for Preventions with Positives that is underdevelopment by the committee.

Allison gave a presentation defining primary and secondary prevention information in relation to Prevention with Positives.

	Basic Definition	Implications for PWP	Comments for Committee
Primary Prevention	Aims to prevent a disease from occurring	Prevention of HIV transmission from one person to another	Focus of data presented and small group discussion
Secondary Prevention	Early detection and treatment of disease	HAART or other treatment to reduce viral load and prevent progression of HIV infection	Issues to be integrated to discussion at future meeting

The presentation included information on CDC HIV prevention/intervention efforts as well as general studies data on PWP. Copies of this presentation are available upon request.

Mike Pendo presented findings on two PWP MSM trials titled Seropositive Urban Men's Study (SUMS) and Seropositive Urban Men's Intervention Trial (SUMIT). He explained the design of the studies, the sample size and population sampled. Copies of this presentation are available upon request.

Mike also presented information on articles by several authors detailing the findings of each study. Copies of these articles and related reference material are available upon request.

Rafael pointed out that these studies sampled HIV+ men between 20 and 66 years old and asked if there were studies conducted for groups under the age of 20. Mike stated that there were not any available because of the lower number of HIV+ individuals under 20 years old in SF.

Tracey presented information on re-infection and prevention intervention articles presented to committee members. Ken Pearce pointed out that a large amount of the information in the prevention findings coincide with the Needs Assessment Survey currently being conducted. There was much discussion on several articles along with comparison to the SUMS and SUMIT findings.

Copies of the presentation as well as related articles are available upon request.

Mike pointed out one aspect that wasn't addressed in relation to prevention was adherence. He stated that if the committee wanted to examine it further, he could put together a summary of findings.

Allison pointed out that one of the common aspects of the articles presented was the differences between randomized studies and the work of community based interventions. She suggested to the committee to consider focusing on evaluation results of community based work and, because of the turn around time of results for long term studies, to contemplate next steps for discussing these issues more in depth during the next meeting.

Rafael noted that the meeting was coming to an end and that the group would meet in small groups at the next meeting to apply the literature findings to the Guiding Principles. He thanked everyone for their participation.

9. Adjournment: The committee adjourned at 6:05pm.

Minutes were taken by Joey Rose and reviewed by Allison Weston and Tracey Packer.

The next meeting is scheduled for June 28th, 2005 from 4:30 - 6:00 p.m.

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

Prevention with Positives Committee

Tuesday, June 28, 2005

4:30 – 6:00 PM

25 Van Ness Avenue, Suite 330A

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AGENDA

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- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements (Rafael) | 4:30-4:40 pm |
| 2. Public Comment (Rafael) | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 5/24/05 (vote) (Rafael) | 4:50-4:55 pm |
| 4. Report from HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) (Rafael) | 4:55-5:00 pm |
| 5. Committee Discussion in Small Groups: What are the needs
for prevention with positives by population? (Ed) | 5:00-5:35 pm |
| <ul style="list-style-type: none"> • What we learned from the literature review • What our experience tells us • How do we fit our recommendations into the "pieces of the pie"
in the guiding principles | |
| 6. Report Back from Each Group/Response (Ed) | 5:35-5:55 pm |
| 7. Next Steps (Ed) | 5:55-6:00 pm |
| 8. Adjourn (Ed) | 6:00 pm |

The next meeting will be July 26, 2005, 4:30-6:00 pm

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
June 28th, 2005
Minutes

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Members:

Brett Andrews - *absent*

Bill Blum

Ed Byrom (Co-Chair)

Rafael Canadas (Co-Chair) –
absent

Aaron Cohen

Michael Discepola - *absent*

Melenie Eleneke - *absent*

Matt Jennings

Thomas Knoble - *absent*

Jeff Leiphart - *absent*

Ken Pearce

Ken Vail

Michael Underhill

Guests:

Charles Siron

AIDS Office Staff:

Joseph Cecere

John Melichar

Mike Pendo

Tracey Packer

Harder+Co.:

Allison Weston

Joey Rose (Minute Taker)

1. Welcome, Introductions, and Announcements:

The meeting was convened at 4:35 pm. Ed welcomed the group and asked everyone to introduce themselves.

Matt Jennings made an announcement requesting volunteers for the HPLS (HIV Prevention Leadership Summit) conference coming to San Francisco from July 31st to August 3rd, 2005. The volunteer contact is Loris Mattox. Ed offered his email address to any interested committee members.

A committee member announced an email was sent out regarding a talk on new treatment methods methamphetamine abuse on July 6th, 2005 from 3:00pm to 4:30pm at San Francisco General Hospital. Ed mentioned that the same information would be presented at the LGBT Center on July 6th from 7:00 pm to 8:30 pm.

Tracey announced that Rafael called to say he was ill and would not be attending today's meeting.

Michael Underhill announced he would not be able to attend the August meeting.

Tracey announced that Barbara Adler had resigned from the HPPC, and may not be participating in the PWP committee.

Ed also welcomed Charles Siron from the CARE Council.

2. Public Comment: none.

3. Review and Approve Minutes from 5/24/05:

The May 2005 minutes were voted on and approved without change. Ed Byrom abstained.

4. Report from HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC: Tracey discussed a presentation to the CARE Council that she co-facilitated regarding prevention issues. The presentation included information on funding decisions from the current RFP, rapid testing and the council's progress in regard to each of the committee's activities. She announced that the next HPPC meeting would be held on July 14th, 2005 at City Hall. [Update: Meeting location changed to First Unitarian Universalist Church, 1187 Franklin Street (@ Geary), Martin Luther King Room, San Francisco.]

Tracey noted that there wasn't enough time to cover PWP issues during the CARE presentation. She mentioned that there was a goal to have a joint HPPC/CARE council meeting on September 26th. She hoped that during that meeting there could be more time spent discussing PWP issues. Tracey also felt this committee should be ready to report on activities thus far if indeed that joint meeting took place.

Report from HSPC (CARE Council): Ken Pearce announced that the HSPC was currently trying to recruit members for the Community Outreach and Advocacy Subcommittee. He also mentioned concern that all CARE Council staff support funding contracts now must be approved through the Health Commission. Ken stated he hoped to attend the next Health Commission meeting on July 19th, 2005 and asked committee members for any insight into how to effectively address this issue. Charles Siron stated he could send an email to remind everyone of the date of the meeting. He also stated he could forward information regarding previous discussions in relation to this issue.

Ed encouraged everyone to join the CARE Council Yahoo! Group. He felt it contained a lot of important information regarding these issues.

Allison updated the committee regarding the HIV Health Services Needs Assessment that is currently being conducted. She discussed the PWP portion and how it has influenced the work of the Needs Assessment. Allison stated that not only have PWP questions been integrated into the client survey but into the provider survey that will be going out next week. She stated that the provider survey asks what kind of PWP services they provide so that an inventory can be obtained and a better insight can be given as to what kind of services are needed as well as currently used. This information will also help clarify ways that clients

get prevention messages as well as ways they would prefer to get those messages. Allison also asked for help recruiting Spanish speakers to help facilitate data collection groups scheduled for July.

5. Committee Discussion in Small Groups:

The committee was broken up into four small groups to further discuss the needs for prevention with positives by population. Members were asked to use information based on the literature presented to the committee in May as well as individual experience to inform their discussion. The four population groups were:

Transgender	Bill Blum, Tracey Packer, Melenie Eleneke - <i>absent</i> , Joseph Cecere
Gay Men	Matt Jennings, Michael Underhill, Mike Pendo
IDU	Brett Andrews - <i>absent</i> , Michael Discepola - <i>absent</i> , Ed Byrom, Aaron Cohen, Ken Vail
Youth	John Melichar, Ken Pearce, Charles Siron, Allison Weston

6. Report Back from Each Group:

Ken Pearce reported for the Youth group. Discussions included how youth is defined and how to break down the youth category. The group looked at other organizations and how they define youth. The group also discussed how to approach PWP issues in regard to youth and how issues of development affect prevention decisions.

The group discussed ways to integrate these issues into the pie. They felt that the pie may not be the best way to divide youth issues, in that the pie was more focused toward an older population and there would be a better way to categorize youth PWP issues. Allison stated that the group discussed other issues such as how life circumstances and psycho-social issues may affect prevention decisions.

Ed asked how the group defined youth. Allison stated that the group defined youth as ages 13 to 24 as based on HRSA is guidelines. She also mentioned that the Youth committee has made a recommendation that the HPPC define youth in 3 different categories ranging from ages 13 to 29.

Mike Pendo reminded the committee not to assume that all youth would fall into the homeless/drug injector category, that it is much broader. Joseph Cecere agreed citing a group of youth born to HIV positive mothers and how that group may not relate to other segments of the youth population in terms of prevention.

Bill Blum discussed how youth may view the seriousness of HIV and AIDS and how peer support may help them understand the importance of prevention. Mike Pendo also mentioned that it may be helpful to look at how insurance companies define youth.

7. Next Steps:

The committee will continue with the group reports at the July meeting. Allison, Mike and Tracey will take the notes from the small group discussions and disseminate them to the committee for review prior to the next meeting.

8. Adjournment: The committee adjourned at 6:05pm.

Minutes were taken by Joey Rose and reviewed by Allison Weston, Tracey Packer and Ed Byrom.

The next meeting is scheduled for July 26th, 2005 from 4:30 - 6:00 p.m.

*HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)*

**Prevention with Positives Committee
Tuesday, July 26, 2005
4:30 – 6:00 PM
25 Van Ness Avenue, Suite 330A**

DOCUMENTS DEPT.

MAR 28 2006

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AGENDA

- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:30-4:40 pm |
| 2. Public Comment | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 6/28/05 (vote) | 4:50-4:55 pm |
| 4. Report from HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) | 4:55-5:00 pm |
| 5. Report Back from Small Groups: What are the
prevention with positives needs by population? (Ed) | 5:00-5:30 pm |
| • IDU (10 min.) | |
| • Transgender (10 min.) | |
| • MSM (10 min.) | |
| 6. Common Themes across Populations (Discussion) | 5:30-5:45 pm |
| 7. Update on Committee Progress/Next Steps | 5:45-6:00 pm |
| 8. Adjourn | 6:00 pm |

The next meeting will be **August 23, 2005**, 4:30-6:00 pm

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
July 26th, 2005
Minutes

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Members:

Brett Andrews
Bill Blum - *absent*
Ed Byrom (Co-Chair)
Aaron Cohen
Michael Discepola - *absent*
Melenie Eleneke - *absent*
Michael Underhill - *absent*
Ken Pearce
Ken Vail

Matt Jennings
Thomas Knoble - *absent*
Jeff Leiphart - *absent*

Guests:

John Melichar
Billie-Jean Kanios
Anthony Carrillo - UCSF
Hannah Lindelof - UCSF
Brent Roelofs - PRC

AIDS Office Staff:

Joseph Cecere
Mike Pendo
Tracey Packer - *absent*

Harder+Co.:

Allison Weston
Joey Rose (Minute Taker)

1. Welcome, Introductions, and Announcements:

The meeting was convened at 4:45 pm. Ed welcomed the group and asked everyone to introduce themselves.

Allison Weston announced that she will be moving to the Harder+Company San Diego office in September 2005. She will continue working with the PWP committee until the end of the year. Clare Nolan, a Senior Research Associate, will be taking over Allison's role with the Council. Allison also announced that Harder & Co. is still working on the HIV Health Services Needs Assessment. They are currently conducting focus groups and there is still a need for participants. She asked that committee members refer any interested participants for consideration.

John Melichar announced that the HPLS Summit is happening this weekend and there is still time to volunteer. The conference schedule is available through the NMAC website.

Brett Andrews introduced Brent Roelofs to the committee. He is a new development manager for Positive Resource Center and will be participating in future committee meetings.

2. Public Comment: None.

3. Review and Approve Minutes from 6/28/05:

The June 2005 minutes were not voted on due to lack of quorum. The vote was postponed until the September committee meeting. There were no additions or changes noted.

4. Report from HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC: Ed Byrom announced Rafael Canadas has resigned from the HPPC and the PWP committee. Ed asked for nominations for a new co-chair. He nominated Matt Jennings for the position, which Matt accepted. Nominations are open until the next meeting, when the committee will vote on a new co-chair.

Ed discussed the July council meeting in which a group from Visitation Valley participated. He mentioned the intensity of the meeting and the discussion around prevention and care needs of the community. There was also a short documentary presented by GASA (Girls After School Academy) which was very informative and helpful.

Report from HSPC (CARE Council): Allison mentioned that the council is preparing for their prioritization process. Ken Pearce stated that council members received programs and services summary sheets from the AIDS Office. Matt Jennings stated that HSPC funding was approved by the Health Commission at the July 19th, 2005 meeting.

5. Report Back from Small Groups:

- IDU: Ken Vail presented for this group. Copies are available upon request. Ken discussed in detail the new Syringe Law and how it impacts different classes of users. The cost of syringes was also discussed as well as how the Syringe Law is handled by different pharmacies. Matt asked how the working "middle class" user gets their needles. Matt also mentioned that the AIDS Foundation is giving a comprehensive presentation on needle exchange on July 27th, 2005 from 11am to 1pm.
- Transgender: Joseph Cecere presented for this group. Copies are available upon request. Ken Vail mentioned how support groups have had a big impact on the transgender community in the sense of increased self esteem and openness to prevention messages. Brett Andrews restated the importance of differentiating MTF and FTM populations and how the differences in needs should be met. Ed mentioned that the Human Rights Commission just published a report on several of these issues and the HPPC received a presentation on their findings. Ken Vail discussed the importance of tailoring prevention messages to different classes of transgender individuals. Brett mentioned the importance of successful transgender individuals being mentors for others and how that might work in spreading prevention messages.
- MSM: Matt Jennings and Mike Pendo presented for the group. Copies are available upon request. Brent agreed that prevention messages should not only be done in a medical setting but in other professional settings as well.

The group agreed that this was an opportunity to get prevention messages out to a larger population.

6. Common Themes across Populations:

Ken Vail stated that health educators should have a holistic approach to individual groups and be able to present prevention messages to every population at risk. The group agreed that more training should be available to help educators do this. Ken mentioned one way to do this may be a mentorship at different agencies in order for educators and providers to get experience working with various risk groups.

Some of the other common themes discussed were benefits counseling, employment services, education and outreach, provider education and appropriate culturally sensitive services.

7. Update on Committee Progress/Next Steps:

Ed stated that there would be a draft narrative presentation regarding committee progress timeline and how it relates to the pie chart. Allison stated the narrative would be sent out prior to the next committee meeting.

8. Adjournment: The committee adjourned at 6:00pm.

Minutes were taken by Joey Rose and reviewed by Allison Weston.

The next meeting is scheduled for Aug. 23rd, 2005 from 4:30 - 6:00 p.m.

- San Francisco

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

Prevention with Positives Committee

Tuesday, August 23, 2005

4:30 - 6:00 PM

25 Van Ness Avenue, Suite 330A

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AGENDA

- | | |
|---|--------------|
| 1. Welcome, Introductions, and Announcements | 4:30-4:40 pm |
| 2. Public Comment | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 6/28/05 and 7/26/05
(vote) | 4:50-4:55 pm |
| 4. Report from HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) | 4:55-5:00 pm |
| 5. Committee Co-Chair Election (vote) | 5:00-5:05 pm |
| 6. Report on PWP Training | 5:05-5:10 pm |
| 7. Status of PWP Work Plan | 5:10-5:20 pm |
| 8. Finalize Population-Specific Recommendations for
Guiding Principles | 5:20-5:40 pm |
| 9. Discuss Guiding Principles Document:
Complete gaps in document/Determine graphic/visual
For document | 5:40-6:00 pm |
| 10. Adjourn | 6:00 pm |

The next meeting will be **September 27, 2005, 4:30-6:00 pm**

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Enclosed for the University of Chicago are two copies of a manuscript entitled "The Polymerization of Vinyl Monomers by the Action of Copper(II) Ions". The manuscript is written in English and is approximately 10 pages in length. It contains a title page, an abstract, an introduction, a discussion of experimental results, and a conclusion. The manuscript is written in a clear and concise style and is suitable for publication in a scientific journal. The University of Chicago is requested to review the manuscript and to recommend it for publication if it is found to be of sufficient interest and value.

HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
August 23rd, 2005
Minutes

DOCUMENTS DEPT.

MAR 28 2006

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Members:

Brett Andrews
Bill Blum
Ed Byrom (Co-Chair)
Aaron Cohen - *absent*
Michael Discepola
Melenie Eleneke - *absent*
Michael Underhill - *absent*

Matt Jennings
Thomas Knoble
Jeff Leiphart
Ken Pearce
Ken Vail
Guests:
John Melichar
Billie-Jean Kanios

AIDS Office Staff:

Joseph Cecere - *absent*
Mike Pendo
Tracey Packer - *absent*

Harder+Co.:

Allison Weston
Claire Noland
Joey Rose (Minute Taker)

1. Welcome, Introductions, and Announcements:

The meeting was convened at 4:45 pm. Ed welcomed the group and asked everyone to introduce themselves.

Ken Vail announced that there were two upcoming methamphetamine trainings put on by the Harm Reduction Training Institute at the Film Arts Foundation. One on Friday August 26th, 2005 from 9:00AM to 1:00PM loosely titled "Methamphetamine: Partners, Lovers and Friends" and the other happening Tuesday August 20th, 2005 and focusing on social marketing. Ken stated that there is more information available at the harm reduction website.

Allison introduced Claire Noland from Harder & Co. to the committee members. Claire will be replacing Allison on the Prevention With Positives committee beginning with the September meeting.

Brett Andrews announced that Positive Resources Center would be closed from Friday, September 9th, 2005 through Monday, September 12th, 2005 due to an office expansion.

2. Public Comment: none.

3. Review and Approve Minutes from 6/28/05 and 7/26/05:

The June 2005 minutes were voted on and approved without change. Michael Discepola, Billie Jean Kanios and Thomas Knoble abstained

The July 2005 minutes were voted on and approved with one change. Brett Andrews name was misspelled in the Welcome and Introduction section. Bill Blum, Michael Discepola and Thomas Knoble abstained.

4. Report from HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC: Ed Byrom discussed the CDC application which is ongoing. Ed also mentioned the joint HPPC/HSPC meeting occurring on September 26th, 2005. He encouraged all committee members to attend the meeting, stating that prevention would hopefully be a part of the agenda.

Report from HSPC (CARE Council): Ken Pearce stated that the HSPC was going into the prioritization process at the end of the week. He mentioned that there was much anticipation regarding possible changes that may affect prevention planning as well as health services.

Ken also discussed the Needs Assessment draft that is forthcoming from Harder & Co. He discussed the amount of prevention information the draft would contain.

5. Committee Co-Chair Election:

Matt Jennings was nominated by Ed Byrom for the co-chair position. The committee voted on and approved Matt for the position by consensus.

6. Report on PWP Training:

This item was tabled until the next meeting.

7. Status of PWP Work Plan:

Allison gave a presentation regarding the work-plan status. Copies of this presentation are available upon request. She discussed the format, how the information was broken down within categories and how it related to the pie chart. Allison also discussed how information that was listed as incomplete on the status report would be completed through group discussions at the September meeting.

Matt Jennings asked when addition information discussed in the work plan would be available. Allison stated that at the September committee meeting, the work plan would contain more complete information.

Bill Blum asked about skills building training for HIV service providers in order to assist clients with disclosure options discussions. Bill wanted to verify that disclosure issues would be a part of the overall document.

Ken Pearce asked about a contract that was recently awarded to the University of California regarding the training of healthcare professionals and wondered if that could be of assistance. Mike Pendo volunteered to research the topic further.

8. Finalize Population-Specific Recommendations for Guiding Principles:

Allison discussed the draft "PWP Population Narrative & Recommendations". Copies are available upon request. She discussed the format of the document and how the "Gay Men" section could be used as a template for the other populations with further input from the committee.

Mike Pendo discussed how some of the recommendations under "Gay Men" could be useful under all populations. Bill Blum asked if there was information within the document that someone didn't agree with, what would be the most effective way to put it on the table. Allison stated that the best way to discuss the document would be to go population by population.

Bill felt that a lot of the wording focused on the negative and felt that it might be more effective to rephrase the document with a more positive tone. The group discussed risk and how it relates to the wording of the document.

Allison encouraged the committee to forward any changes or recommendations to her attention as soon as possible. She stated she would make every attempt to include everyone's feedback. Once the draft is updated, she will forward the document to all committee members.

The group discussed the Gay Men section of the document in depth. Thomas Knoble discussed the internet and how it related to sero-sorting and disclosure. Michael Discepola felt that a full research project on internet use for disclosure and sero-sorting would not be helpful. He felt that the information is out there and that rather than focus on verifying if the approach is working, spend time getting people to think about these issues.

Brett Andrews felt that it's important there be a stronger reference to cultural sensitivity. He also mentioned the differences in labeling of the gay community and how the diversity of the community should be addressed.

Ken Vail discussed the importance of not only cultural sensitivity but cultural competency as well. He felt that individuals should be competent in their approach to culturally diverse populations.

Bill Blum will be assisting Allison in narrowing down recommendations within each population.

Ed Byrom felt that due to time constraints, the best approach would be to table the rest of the agenda items until the next meeting.

9. Discuss Guiding Principles Document: Complete gaps in document / determine graphic / visual for document.

This agenda item was tabled until the next meeting. Allison passed out a draft document for the committee to review prior to the next meeting.

10. Adjournment: The committee adjourned at 5:50PM.

Minutes were taken by Joey Rose and reviewed by Allison Weston.

The next meeting is scheduled for Sep. 27th, 2005 from 4:30-6:00 PM

San Francisco
HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC) DOCUMENTS DEPT.

Prevention with Positives Committee

SEP 20 2005

Tuesday, September 27, 2005

4:30 - 6:00 PM

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25 Van Ness Avenue, Suite 330A

AGENDA

1. Welcome, Introductions, and Announcements 4:30-4:40 pm
2. Public Comment 4:40-4:50 pm
3. Review and Approve Minutes from 8/23/05 (vote) 4:50-4:55 pm
4. Report from Joint Meeting between the
HIV Prevention Planning Council (HPPC) and
The HIV Health Services Planning Council (HSPC) 4:55-5:05 pm
5. Approve Guiding Principles Part 2 (vote) 5:05-5:25 pm
6. Next Steps 5:25-6:00 pm
 - Integration of the two documents (vote in October)
 - Outstanding issues
 - Prepare for November presentation to HPPC
7. Adjourn 6:00 pm

The next meeting will be **October 25, 2005, 4:30-6:00 pm**

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HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
September 27th, 2005
Minutes

DOCUMENTS DEPT.

MAR 28 2006

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Members:

Brett Andrews - *absent*

Bill Blum

Ed Byrom (Co-Chair)

Aaron Cohen - *absent*

Michael Discepola

Melenie Eleneke - *absent*

Michael Underhill

Matt Jennings (Co-Chair)

Thomas Knoble

Jeff Leiphart - *absent*

Ken Pearce - *absent*

Ken Vail - *absent*

Guests:

John Melichar

Billie-Jean Kanios

AIDS Office Staff:

Joseph Cecere

Mike Pendo

Tracey Packer

Harder+Co.:

Clare Nolan

Joey Rose (Minute Taker)

Greg Juren (Minute Taker)

1. Welcome, Introductions, and Announcements:

The meeting was convened at 4:40 pm. Ed welcomed the group and asked everyone to introduce themselves.

Joey Rose announced that this month's meeting was the last time he would be taking minutes for the Prevention With Positives committee. He introduced Greg Juren, the new minute taker from Harder & Co.

Mike Pendo passed out an email he received from Tim Vincent from the STD Prevention Training Center regarding training for medical providers on prevention with positives. The email contained questions regarding provider skills and competencies in relation to prevention needs for their clients. Mike mentioned he would also forward the email from Tim out. He asked the committee to review the questions and they would discuss them at the October meeting.

2. Public Comment: none.

3. Review and Approve Minutes from 8/23/05:

The September minutes were voted on and approved without change. Michael Underhill Abstained.

4. Report from joint meeting between the HIV Prevention Planning Council (HPPC) and HIV Health Services Planning Council (HSPC):

Report from HPPC: Ed Byrom asked the group to share their feelings regarding the last meeting. Bill Blum felt it was important to continue pushing to provide

guidance to HIV Care Services about what PWP services should look like in the COE's.

Tracy Packer asked Bill Blum if the document the committee has been drafting is the right way to go or would it be more relevant to finish the current document and then distill from that document something more specific. Bill felt that it would be more meaningful to give concrete suggestions as to what those activities should be and how they should be evaluated.

Michael Underhill felt that there are some things outside the Ryan White CARE Act and other federal funding that the committee needs to do that are specific to prevention and to prevention with positives. He also mentioned that he felt the joint meeting went very well.

Ed Byrom felt that in the two years this committee has existed, this has been a positive forum to bring groups together not only from HPPC and HSPC but also the community members that have participated as well groups such as Shanti, API and Positive Resource Center. He felt it helps give a broader picture of the communities concerns.

Bill Blum felt it might be a logical next step to explore some sort of pilot merged funding stream that's around prevention with positives as a way to look at what level makes sense to put this together.

5. Approve Guiding Principles part 2 (*vote*):

Ed Byrom gave a brief overview of the origin of the guiding principles. He explained how the committee should look at the principles and decide if everyone agrees with them in general. Ed explained that the goal of the discussion should be around fleshing these principles out and make them as concrete as possible.

Michael Discepola felt that non IDU issues and recovery are important components to include in the final draft of the principles. He also felt that disclosure in order to help sobriety was important as well.

Bill Blum felt that youth and transgender groups weren't properly represented in the committee and therefore there wasn't a fair amount of information relating to those groups and issues in regard to prevention.

Michael Discepola felt that unknown sero-status versus perceived sero-status was an important issue as well. He felt that instructing providers on how to discuss the issue with clients was a first step in discussing prevention. Michael felt that it was important to find out why clients assume they're one status or the other without being tested.

Bill Blum stated he thought it would be helpful to expand the scope of prevention to include exploring risk reduction strategies in addition to condom use because the community in general was headed in that direction.

Ed Byrom stated that he felt it was important to phrase the issues in a way that would work in a medical setting because it would help with COE's and work at Shanti or AHP.

Bill Blum made a motion that HSCP approach CARE services to convene a working group to look at PWP in medical care setting with an initial focus on COE's and that they share their findings with this committee. Matt Jennings seconded the motion. The motion was unanimously approved.

John Melichar made a motion to have the prevention section and the care section invite contractors to discuss the challenges and obstacles of PWP issues within COE's. Bill Blum seconded the motion. The motion was approved unanimously.

6. Next Steps:

- Integration of the two documents (vote in October)
- Outstanding Issues
- Prepare for November presentation to HPPC

7. Adjournment:

The meeting was adjourned at 5:50pm.

Minutes were taken by Joey Rose and reviewed by Clare Nolan and Ed Byrom.

The next meeting is scheduled for Oct. 25th, 2005 from 4:30-6:00 PM

- See From -
**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

DOCUMENTS DEPT.

**Prevention with Positives Committee
Tuesday, October 25, 2005
4:30 - 6:00 PM
25 Van Ness Avenue, Suite 330A**

OCT 14 2005

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- | | |
|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:30-4:40 pm |
| 2. Public Comment | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 9/27/05 (vote) | 4:50-4:55 pm |
| 4. Brief Reports from the
HIV Prevention Planning Council (HPPC) and
The HIV Health Services Planning Council (HSPC) | 4:55-5:00 pm |
| 5. Presentation and Discussion with Tim Vincent,
STD/HIV Prevention Training Center | 5:00-5:15 pm |
| 6. Approve Prevention with Positives Strategies Document (vote) | 5:15-5:40 pm |
| 7. Plan November 10 Presentation to HPPC | 5:40-5:50 pm |
| 8. Next Steps | 5:50-6:00 pm |
| 9. Adjourn | 6:00 pm |

The next meeting will be **November 22, 2005, 4:30-6:00 pm**

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THE HISTORY OF THE CITY OF BOSTON FROM 1630 TO 1800

The city of Boston, founded in 1630, has a rich and varied history. It was the first city in North America to have a city government, and it was the first city to have a city seal. The city was founded by a group of Puritan settlers, and it grew rapidly in the years following its founding. It was the first city to have a city government, and it was the first city to have a city seal. The city was founded by a group of Puritan settlers, and it grew rapidly in the years following its founding. It was the first city to have a city government, and it was the first city to have a city seal.

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**HIV Prevention Planning Council (HPPC)
Prevention with Positives Committee
October 25, 2005
Minutes**

DOCUMENTS DEPT.

MAR 28 2006

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Members Present: Ed Byrom, Aaron Cohen, Billie-Jean Kanios, Matt Jennings, Ken Pearce, Thomas Knoble, Michael Underhill, Ken Vail, John Melichar (AO).

Members Absent: Brett Andrews, Bill Blum, Michael Discepola, Melenie Eleneke, Jeff Leiphart

Professional Staff: Tracey Packer (AO), Clare Nolan (Harder+Co)
Greg Juren (Note Taker)

Guests: Gustavo Campo, Jose Villance, Tim Vincent

1. Welcome, Introductions and Announcements

The meeting began at 4:40. Ed welcomed the group and asked everyone to introduce themselves. Billie Jean announced that there will be a meeting called to deal with a possible 15-20% cut in CARE funding in room 330, 25 Van Ness, at 10AM, Oct 27. She said that a 20% cut would result in service categories being defunded.

2. Public Comment

There was no public comment.

3. Approve Minutes

The September minutes were approved with the correction that Billie Jean Kanios and John Melichar be listed as members, not guests.

4. Reports from the HPPC & HSPC

Tracey spoke about the HPPC meeting at which youth and prevention issues were discussed, including late night services. She also mentioned that the co-chairs and HPS staff have been discussing whether there should be a specific PWP Committee or whether this work should be folded into another committee that looks at how various agencies work with each other to reduce HIV infection, including behavioral health, police issues, substance use. There will be more discussions about this at the Steering Committee. She also raised the issue of how might the PWP Committee work with the COE's to develop standards for the contracts.

5. Presentation and Discussion with Tim Vincent

Tim from the HIV/STD Prevention Training Center in Oakland, whose program receives funding from the State Office of AIDS and the CDC, discussed how training has been setup for programs in outreach and AIDS prevention. He will be conducting a needs assessment to ascertain the needs of HIV prevention providers. The study will assess things such as how comfortable people are in asking their clients about mental health, sexual practices, and drug use and its connection with HIV transmission. He will also be working on a training for doing Prevention with Positives programs, which he thinks of as another area of competency for providers. He asked Committee members for their feedback on what makes HIV Prevention for Positives different from other prevention efforts.

Ed raised the point that there could be a disconnect between what a program perceives as prevention services and the client perceives them, and also how some clients in recovery might miss out on prevention.

The group discussed different ways that HIV positive clients are reducing risk of transmission.

Jose wondered if providers were empowering their clients thru their prevention services. Thomas thought that programs needed to acknowledge and listen to what their clients are saying, and not use fear to further their aims in prevention services. Michael noted that time for a practitioner was limited and with many others waiting he/she might not be able to listen to everything the client wanted to share.

6. Prevention with Positives Strategies Document

Ed mentioned that this document was sent out in the mail to members of the committee for their input and to see if further revisions might be needed. He wanted to know if more revisions are needed. All revisions need to be included and agreed upon by the members in time for the presentation to the HPPC on Nov 10.

Michael recommended changing the heading on the bottom of page 4, **Integrate PWP services into care settings** to **Integrate PWP services into Service Settings or Service Provider Settings**.

Ken Vail suggested changing some of the wording under **Injection drug users (IDU's) and users of other substances, on page 3**. He felt uncomfortable with the terms negative and dysfunction, when used to describe impact.

Billie Jean said she had read the section on **Transgendered persons**, and was pleased with that section as it stands.

John suggested rewording the section under **Recommendations, p.7, Find evidence to support the need for these interventions**. Tracey recommended changing **Find** to **Document**, since there is evidence to support structural interventions. Ed mentioned that last year a researcher from Johns Hopkins did indeed present evidence that the above issues do impact HIV transmission.

Ken noted that under the item **Employ social marketing efforts to reach this population**, the first sentence should read, "There is currently a lack of social marketing targeting the whole range of the IDU population."

John looked at **THE COMMITTEE AND THE DECISION MAKING PROCESS** and said it needed to include a literature review.

John commented that there wasn't a lot of input or comment on this document this meeting and asked whether people were satisfied with it. The group seemed satisfied with how the document evolved, and thought it was easy to read and digest. Ed suggested that if any in the group felt that adjustments that were spoken about in today's meeting, needed to be incorporated into the document that these be sent to Clare to make the required changes. The group made a motion to accept the document with the changes discussed this meeting. The motion was unanimously approved.

7. Plans for the Nov 10 Council Meeting

Ed asked if any of the group would like to present at this meeting.

Thomas thought that the co-chairs should do the presenting. Others agreed.

This meeting will be held at the Unitarian Church, Franklin and Geary Streets, 3-6PM.

Ed proposed another meeting, for those who were interested, to fine tune the presentation to Council, with time, date and place, to be announced.

8. Adjournment

The meeting was adjourned at 5:50PM.

The next meeting is scheduled for November 29th, from 4:30-6:00PM.

**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

Prevention with Positives Committee
Tuesday, November 29, 2005
4:30 – 6:00 PM
25 Van Ness Avenue, Suite 330A

DOCUMENTS DEPT.

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AGENDA

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|--|--------------|
| 1. Welcome, Introductions, and Announcements | 4:30-4:40 pm |
| 2. Public Comment | 4:40-4:50 pm |
| 3. Review and Approve Minutes from 10/25/05 (vote) | 4:50-4:55 pm |
| 4. Brief Reports from the
HIV Prevention Planning Council (HPPC) and
The HIV Health Services Planning Council (HSPC) | 4:55-5:00 pm |
| 5. Debrief Presentation on Prevention with Positives
Strategies Document (vote) | 5:00-5:10 pm |
| 6. Discuss Priorities for 2006 Follow Up | 5:10-5:30 pm |
| 7. Adjourn | 5:30 pm |

The next meeting will be **November 22, 2005, 4:30-6:00 pm**

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Report on the results of the survey

Question	Answer
1. What is the main purpose of the survey?	The main purpose of the survey is to determine the level of satisfaction with the current services provided by the organization.
2. How many respondents participated in the survey?	A total of 150 respondents participated in the survey.
3. What is the age range of the respondents?	The age range of the respondents is from 18 to 65 years old.
4. What is the gender distribution of the respondents?	The gender distribution of the respondents is as follows: 60% female and 40% male.
5. What is the educational level of the respondents?	The educational level of the respondents is as follows: 30% high school, 40% college, and 30% university.
6. What is the occupation of the respondents?	The occupation of the respondents is as follows: 20% students, 30% professionals, 30% business, and 20% other.
7. What is the frequency of use of the services?	The frequency of use of the services is as follows: 20% daily, 30% weekly, 30% monthly, and 20% rarely.
8. What is the level of satisfaction with the services?	The level of satisfaction with the services is as follows: 20% very satisfied, 30% satisfied, 30% dissatisfied, and 20% very dissatisfied.
9. What are the reasons for dissatisfaction?	The reasons for dissatisfaction are as follows: 20% poor quality of service, 30% slow response time, 30% lack of communication, and 20% other.
10. What are the suggestions for improvement?	The suggestions for improvement are as follows: 20% improve the quality of service, 30% speed up the response time, 30% increase communication, and 20% other.

Conclusion

The survey results indicate that the majority of respondents are satisfied with the current services provided by the organization. However, there are still some areas that need improvement, such as the quality of service, response time, and communication. The organization should take these suggestions into consideration and implement them to improve the overall satisfaction of the respondents.

Draft

HIV PREVENTION PLANNING COUNCIL (HPPC)

Draft

Prevention with Positives
Action Minutes From Meeting:
November 29, 2005

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Members Present: Ed Byrom, Aaron Cohen, Billie Jean Kanios, Matt Jennings, Ken Pearce, Thomas Knoble, Bill Blum, John Melichar (AO), Joseph Cecere

Members Absent: Ken Vail, Brett Andrews, Michael Discepola, Melenie Eleneke, Jeff Leiphart

Professional Staff: Tracey Packer (AO), Clare Nolan (Harder & Co), and Aimee F. Crisostomo (Harder & Co notetaker).

1. Welcome, Introductions, Announcements

Ed Byrom called the meeting to order at 4:30 PM. He welcomed attendees and asked for announcements. Tracey announced that tomorrow (11/30) is Steven Tierney's last day at DPH as Director of the HIV Prevention Section and that she will be interim director starting Thursday (12/1). Tracey also offered thanks to the CARE Council for honoring the memory of Mike Pendo at their most recent meeting.

2. Public Comment

Ed asked for public comment. None were offered.

3. Review and Approve Minutes from October 25

- Billie Jean Kanios clarified her statement regarding the possible 15-20% cut in funding for Walden House found in Item #1 of the minutes. The following change will be made:

⇒ "...a 20% cut would definitely cause cuts in services offered" will be changed to "...a 20% cut would result in service categories being defunded."

- Matt asked for clarification regarding the use of "HSPC" when referring to the HIV Health Services Planning Council and wondered whether this will be consistent, although, as pointed out by Ken, more people are familiar with referring to it as the "CARE Council".

⇒ Tracey clarified that HSPC is the proper term to be used although "CARE Council" can be added in parenthesis.

- Regarding statement made in minutes on top of pp.2: Ken P. requested that minutes change to reflect that statement was made by Ken Vail.
- Add member Ken Vail as being present.

Motion was made and seconded to accept the minutes from the 10/25/05 meeting with changes mentioned above. The minutes were approved.

4. Brief Reports from the HIV Prevention Planning Council (HPPC) and the HIV Health Services Planning Council (HSPC/CARE Council)

Report from HSPC (CARE Council)

Prevention with Positives
Action Minutes From Meeting:
November 29, 2005

- Members of the HSPC (CARE Council) present reported the following:
 - ⇒ Bill Blum reported that funding has been secured but no decision has been made yet regarding allocation of the funds.
 - ⇒ Joseph announced the new CoE contracts; the lead agencies are Mission Neighborhood HC, Positive Health Program (two awards), Native American HC, TARC, Southeast HC, and Westside MH. The amounts of these contracts have not yet been publicly announced.
 - ⇒ According to Bill, HSPC is also trying to address issues related to Medicare Part D and the gap in the share of cost.
 - ⇒ The new HSPC co-chairs are Don Soto and Billie Jean Kanios.
 - ⇒ Billie Jean announced that HSPC is planning a two-day health care summit with Jimmy Loyce that will focus on the issue of providing more effective services with a reduced capacity in funding. One of the goals is to convene a multidisciplinary summit bringing together people from different arenas such as HPS, mental health and substance use. The project will eventually be led by Mitch Katz.
 - ⇒ HSPC members announced that they are actively recruiting for membership in both the full council and committees. Billie Jean commented that both HPPC and HSPC are talking a lot about collaboration; Ken followed by encouraging any HPPC members interested in the HSPC to apply to serve as member. Recruitment and application process is ongoing.
 - ⇒ Tracey suggested having a joint co-chairs meeting in January particularly since co-chairs of both councils are new.
- Regarding the CoEs, Tracey added that Joseph took the lead on working with program managers to incorporate process and outcome objectives for Prevention with Positives in their contracts. Joseph will give Tracey minutes from these meetings and forward to Aimee (Harder & Co notetaker).

Report from HPPC

- John Melichar and Tracey provided information regarding PEMS. The original PEMS forms will continue to be used until further notice and discussion. New PEMS forms are still being worked out.
 - ⇒ Ed wondered what will happen to data that has already been collected. Tracey informed that they will be entered in a database when it is finalized.
- Joseph distributed a two-page course overview for a training offered by AATC. It is a four part series course; no date has been set yet. As stated in the overview, the training was developed *"to assist HIV care providers in learning new techniques to incorporate intervention methods in order to help patients reduce risk behaviors even in constrained care settings"*. Training information will be distributed widely to providers.

Prevention with Positives
Action Minutes From Meeting:
November 29, 2005

5. Debrief Presentation on Prevention with Positives Strategies Document

- Before debriefing the presentation, Ed commenced a discussion about what HPPC Co-chairs and Steering are talking about in terms of PWP for next year - There has been a lot of discussion about how to continue forward with PWP and recognizing that a lot of time and commitment has been put into this committee. This committee has been successful in defining solid ideas of what prevention with positives is for San Francisco. The question now is how does the committee move forward?
 - ⇒ Ed continued by explaining that the Co-chairs and Steering are talking about applying the document into real life situations; to apply the work of the PWP committee to concrete situations. As it looks, PWP will be part of a different committee for next year that is set as a collaborative effort between HSPC and HPPC.
 - ⇒ Tracey added that there are so many places that prevention overlaps even beyond the two councils. The idea is to broaden it a little bit and look at coordination and linkages beyond the HSPC and HPPC. What other players and structures (e.g., housing, mental health) should we bring to the table to talk about changes that can be made (e.g., addressing barriers to doing prevention with positives and looking at other prevention issues). How do these structures work together and how do players communicate to bring about these changes? What are the next steps that we should implement now that the document exists?
 - ⇒ Ken P. commented that it seems that the focus of the new committee sounds like it will change more towards prevention issues. Tracey commented that she feels that as a PWP committee we've done what we can do, so next step is to actually make things happen; the idea is that the document broadens people's mind, but now, the goal is to facilitate change and actually put things in place.
 - ⇒ Bill responded that in terms of broadening the committee [to include players from other departments and structures], in order to actually get things done, high players will need to be involved. He suggested expanding the committee in a small and logical way such as starting with involving STD.
 - ⇒ Bill currently sits on a state committee called CARE/Prevention Integration that looks at ways of integrating care and prevention.
- Joseph inquired how widely the document has been distributed. Tracey informed that it has not yet been distributed.
- Thomas wondered whether plans for the PWP committee is final. He wondered whether a new committee is being formed. He explained that he didn't want the group to re-spin the wheel if the direction of PWP has already been decided [by co-chairs and steering].
 - ⇒ Ed explained that it was strongly expressed [by co-chairs and steering] that PWP committee is important and needs to continue; but there is also recognition that co-chairs are looking at things differently in terms of where things need to become more broad.

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- ⇒ Tracey emphasized that there is commitment on the council to have a place where the two councils (HPPC and HSPC) work together, but that they are interested in broadening it more to include, for example, substance use, mental health, or STDs.
 - ⇒ Ken commented that the key is that there needs to integration; Prevention took this on and it is driving it and CARE hasn't.
 - ⇒ Tracey suggested that there is room for discussion about where things are. She stated that the co-chairs are committed to having very tangible, clear work for the committees; if we can come up w/ very clear goals as part of this discussion and present those to the co-chairs and steering, that will be beneficial and helpful.
 - ⇒ Bill provided some input on how on a state level, intersection between care and prevention is being explored. He suggested exploring more merged funding streams. He mentioned that another point of intersection is the linkages; another is outreach where there are opportunities for merged. He explained that outreach workers tend to run into people of both statuses; we need to look at merged funding opportunities that would reach both groups - this is what we are looking at the state level.
- Joseph suggested that since CoE contractors are required now to have PWP objectives, they can assess how this is going after six months and what their achievements are; also, they can get an assessment of how contractors/providers are going to go about it and find out if they are using the document and whether the document has helped them. He emphasized the need to talk to the people who are the "users" [of the PWP document].
 - ⇒ Thomas added that the gap is between the macro work that PWP committee is doing and the micro level w/ providers who are actually doing the work - Is it relevant to the providers who are actually doing the work?
 - Ken P. commented that this committee has been so successful at merging the two arenas of PWP; the follow-up work needs to be in a more collaborative effort of integration. We're holding on to something that worked really well, but the job is done and it needs to move on.
 - ⇒ Thomas stated that we were successful in bringing the two councils together to work on a single issue and understand the logic of bringing in more groups
 - ⇒ Ed stated that we need to be committed and that in principle we are. The issue is that we need to have a commitment or interest from other parts of the health department that are not represented here. If this document is going to have meat to it, substance use and mental health needs to buy into it. We need to know how to integrate prevention w/ positives in treatment programs and mental health programs for example. He'd like to see conversations w/ these two sections of DPH. How do we begin a dialogue w/ these groups and how do they incorporate PWP into their contracts?

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- ⇒ Billie Jean responded that we have to get them to table.
- ⇒ Ed agreed adding that we need to make sure these people are at the table - the policymakers, people who can make those decisions.
- ⇒ Ken P. responded that this group would then become another group w/ the higher policy makers. He's not sure he can contribute anything at the level of policymaker. So, is it time to pass on the wand on and for this group to get back to a prevention-focused type of group?
- ⇒ Tracey responded that perhaps instead of broadening the committee too much, it can be broadened just enough so that it is just the issues and council and other areas and maybe there are special meetings where mental health is invited, so that it as a step in the bigger process, instead of broadening it too much.
- ⇒ Bill offered another thought on the direction of this committee. One direction is to craft policy recommendations and facilitate discussion among the different groups who should be at the table. Another is to focus on issues that the service providers would like or need to know about. For example, facilitating discussion of issues in the grey area (e.g., oral sex).
- ⇒ Thomas shared that he senses that this is still very much rooted in PWP prevention.

6. Discuss Priorities for 2006 Follow-Up

As a continuation of the discussion about the future of PWP, Tracey suggested meeting again in December to develop a scope of work for 2006. She recommended that the group look at these minutes and have further discussion. Tracy said that she can go back to the co-chairs and see what the parameters are. She also suggested that the group think about the document (Thinking Big) to see if there are specific items in the document that they would like to work on.

- ⇒ Thomas noted that it seems to him that the group is moving in the direction of care and prevention integration with the possibility of adding new groups such as STD. Tracey agreed that STD is really important.
- ⇒ Ken P. said that all the other factors such as STD and mental health are the very nature of what care and prevention is about.
- ⇒ Ed added that this is a multi-year endeavor, hopefully of both councils.
- ⇒ Ken expressed that he does not feel comfortable representing HSPC in this and that he feels he is more representing HPPC. He noted that the leadership of CARE seems that this is rising to a stronger collaboration than it has in the past. Billie Jean responded that she is completely supportive of the integration of both councils and stated that HSPC needs to be rolling with it and developing an action plan, for the next six months or year, that would set parameters for the work.
- ⇒ Ken P. asked Tracey whether she was comfortable with the direction that the group is talking about for PWP. Tracey responded by saying that integration of

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care and prevention makes sense. However, she clarified that it is not integrating councils, but integration of the work, of the integration of prevention and care programs and issues.

- ⇒ Ed added that it is also about integrating and collaborating on the solutions and interventions where there is overlap between care and prevention.
- ⇒ Ken P. acknowledged that there will be some subtle, difficult issues.
- ⇒ Bill offered a suggestion based on his experience at the state level. He noted that at the state level, their work is referred to as "Points of Integration" [between care and prevention].
- ⇒ Joseph commented that ultimately it comes down to quality services for clients.

- Per Tracey's requested, Clare (Harder & Co.) agreed to help the group with some ideas, based on discussion today, as well as ideas that may not have been covered today, for their next meeting.

7. Adjourn

The meeting adjourned at 5:40 PM.

THE NEXT MEETING IS SCHEDULED FOR TUES. DECEMBER 20 FROM 4-5 PM.

Minutes were prepared by Aimee F. Crisostomo and reviewed by Ed Byrom, Clare Nolan, and Tracey Packer.

San Francisco
**HIV Prevention Planning Council (HPPC)
and HIV Health Services Planning Council (HSPC)**

Prevention with Positives Committee**Tuesday, December 20, 2005****4:00 – 5:00 PM****25 Van Ness Avenue, Suite 330B**

DOCUMENTS DEPT.

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PUBLIC LIBRARY**AGENDA**

1. Welcome, Introductions, and Announcements 4:00-4:05 pm
2. Public Comment 4:05-4:15 pm
3. Review and Approve Minutes from 10/25/05 (vote) 4:15-4:20 pm
- 5 4. Brief Reports from the
05 HIV Prevention Planning Council (HPPC) and
The HIV Health Services Planning Council (HSPC) 4:20-4:25 pm
5. Discuss Recommended Committee Work for 2006 4:25-4:55 pm
 - Distribution of Prevention with Positives Strategies Document
 - Priority Areas of Document
 - Points of Integration between Prevention and Care
6. Adjourn 5:00 pm

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